

**RENEWAL OF  
ARTICULATION AGREEMENT BETWEEN  
Henry Ford College  
AB in Accounting, Business Administration, Management, Supply Chain Management,  
General Business  
and  
Eastern Michigan University  
BBA in any Business Program**

**Article I  
Agreement on Principle**

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Eastern Michigan University (EMU) and Henry Ford College (HFC) agree that students who choose to begin their studies at a community college and transfer to a university to earn a bachelor's degree should be provided with a smooth curriculum transition that minimizes loss of credit and duplication of coursework. Therefore, EMU and HFC agree to enter into this Articulation Agreement ("Agreement") to facilitate the completion of the AB in Accounting, Business Administration, Management, Supply Chain Management, or General Business at HFC and the BBA in any Business Program at EMU. Both parties enter into this Agreement as cooperating, equal partners who shall maintain the integrity of their separate programs.

**Article II  
Agreement on Program Specifics**

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EMU and HFC agree that interested students may transfer the course credits indicated on the attached articulation guide toward a BBA in any Business Program at EMU. Under this Agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in courses offered by EMU, of which 15 hours must be in major/program requirements at the 300-level or above. A minimum of 124 total credits is required to graduate.

To use this Agreement, students must apply and be admitted to EMU and the BBA. HFC students will receive equal consideration with other students seeking admission and financial aid.

The Michigan Transfer Agreement (MTA) requirements may be completed at the most appropriate time for the student whether before or after admission to EMU. If already on the transcript, the MACRAO designation will be accepted at EMU after summer semester 2019. Students who have not satisfied the MTA or MACRAO agreement must complete EMU's General Education Requirements as applied to transfer students. All other EMU graduation and program requirements must be satisfied whether by transferred courses, EMU courses, or approved substitutions or waivers.

For the purpose of this Articulation Agreement, both HFC and EMU agree to accept transferable courses from each other and from other regionally accredited institutions. Articulation guides will be provided to assist students in completing the articulated program of study. Each institution will determine the satisfaction of their individual program and degree requirements. HFC courses indicated with an \* on the articulation guide are required for EMU's program. Any substitutions for these courses must be approved by the EMU program coordinator if not already stated in the Agreement. In the case of a student who has accumulated credits before declaring this program, every effort will be made to maximize the use of credits already completed. All students using this agreement will be encouraged to complete an associate degree, although it is not required. Students will be informed of reverse transfer

opportunities. Disputes regarding the transfer of courses may be appealed to the EMU Provost by contacting the Office of Community College Relations 734.487.6577.

### **Article III**

#### **Agreement on Communication**

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EMU and HFC agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions. Communication may include the development of various kinds of publications to inform those who might benefit personally or professionally from the opportunities provided by this Agreement. Faculty and staff at both institutions will share the information in this agreement with interested and qualified students and both institutions will provide counseling and advising to students and prospective students. EMU will provide transfer student performance data to HFC officials annually through the Community College Transfer Student Report. To the extent permitted by applicable law, including the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, and its implementing regulations, 34 C.F.R. § 99.1 et seq., HFC and EMU will share data on student achievement to assess program effectiveness.

### **Article IV**

#### **Maintenance and Review Procedures**

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At least one administrative or faculty member from each institution will be appointed to act as agents for the implementation of this Agreement, to speak for the institutions and to communicate changes to respective faculty members, advisors, counselors, and others to whom the information is pertinent. Responsibility for oversight of this agreement rests with the Director of Academic Services at HFC and the Dean of the College of Business at EMU. Both parties agree to communicate annually any changes in their respective programs that may affect this Articulation Agreement.

**Effective Date: January 1, 2021 until August 31, 2023.**

This is a renewal of an agreement made in February 2005 and renewed in September 2008, January 2012, and September 2017. This agreement is consistent with the 2020-2021 catalog. Students have until summer 2028 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

**Termination:** Either Party may terminate this Agreement without cause with 30 days written notice to the other, with the stipulation that students involved in programming at HFC or EMU pursuant to this Agreement at the time of termination shall be allowed to complete their training under the terms of the Agreement.

### **Article V**

#### **Miscellaneous Provisions**

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**Discrimination:** The Parties agree orientation that they will not discriminate against any student or participant because of race, color, age, sex/gender, sexual, gender identity, gender expression, religion, national origin, height, weight, marital status, disability perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law in the performance of programs

and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each Party. Neither party will discriminate against any employee or applicant for employment (with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment) because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law.

The Parties agree that they will provide appropriate accommodations and services for students with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1974, World Wide Web Consortium's Accessibility Guidelines (W3CG) and any other applicable law or regulation.

**Notices:** Notices required under this Agreement shall be in writing and shall be sent registered mail or certified mail, return receipt requested. Such notices shall be addressed to the Parties at the addresses set forth below, or at such other address as may be specified by either Party. The Parties may otherwise communicate by email.

If to HFC:        Academic Services (L314)  
Henry Ford College  
5101 Evergreen Rd.  
Dearborn, MI 48128  
[academicservices@hfcc.edu](mailto:academicservices@hfcc.edu)

If to EMU:        Director, Community College Relations  
Eastern Michigan University  
200 McKenny Hall  
Ypsilanti, MI 48197  
[ccr\\_office@emich.edu](mailto:ccr_office@emich.edu)

**Disputes.** The Parties agree to attempt best efforts to resolve disputes on an informal basis through meetings and discussions. Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee.

**Invalid Parts.** If any provision of this Agreement is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. On the contrary, such remaining provisions shall be fully severable, and this Agreement shall be construed and enforced as if such invalid provisions never had been inserted in this Agreement.

**Modifications.** This Agreement may only be modified by written instrument signed by both Parties hereto.

**Enforcement and Governing Law.** All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

**Indemnification.** Statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, actions, causes of action, costs, expenses and losses (including attorneys' fees) resulting from or caused by the actions or omissions of the parties or their employees pursuant to this Agreement.

**Entire Agreement.** This Agreement embodies the entire agreement of the Parties and supersedes all other verbal and/or written agreements, warranties, representations, or understandings entered into by the Parties and may only be modified by a written amendment executed by authorized signatories of both Parties.

**Counterparts.** This Agreement may be executed in counterparts which, when combined, shall constitute the entire agreement.

**Force Majeure.** Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy.

For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

**ARTICULATION AGREEMENT RENEWAL BETWEEN  
Henry Ford College - AB in Accounting, Business Administration, Management, Supply  
Chain Management, or General Business  
Eastern Michigan University- BBA in any Business Program**

Henry Ford College and Eastern Michigan University agree to the terms of this agreement, which will be in effect from January 1, 2021 until August 31, 2023. The signatories below warrant they are authorized to enter into this Agreement on behalf of their respective Parties.

**Signatures**

**Henry Ford College**

**Eastern Michigan University**

Russell A. Kavalhuna 1/14/2021  
 Russell Kavalhuna, JD  
 President  
 Date

James M. Smith 12/21/2020  
 James M. Smith, PhD  
 President  
 Date

Michael Nealon 1/13/21  
 Michael Nealon, PhD  
 Vice President of Instruction  
 Date

Rhonda Kinney Longworth 12/21/20  
 Rhonda Kinney Longworth, PhD  
 Provost & Executive Vice President  
 Academic and Student Affairs  
 Date

Patricia Chatman 1/11/2021  
 Patricia Chatman, PhD  
 Dean, School of Business & Entrepreneurship  
 Date

Kenneth Lord 12/11/20  
 Kenneth Lord, PhD  
 Dean, College of Business  
 Date

Phil Lewis 12/10/2020  
 Philip Lewis, PhD, (I) Department Head  
 Accounting and Finance Department  
 Date

Kenneth Lord 12/11/20  
 Kenneth Lord, PhD  
 Computer Information Systems Department  
 Date

Joy Beatty 12/9/20  
 Joy Beatty PhD, (I) Department Head  
 Management Department  
 Date

Sufian Qrunfleh 12/8/20  
 Sufian Qrunfleh, PhD, (I) Department Head  
 Marketing Department  
 Date

Mehmet E. Yaya 12-8-20  
 Mehmet E. Yaya, PhD, (I) Department Head  
 Economics Department  
 Date

**BBA ARTICULATION AGREEMENT GUIDE**Henry Ford College – **AB in Accounting**Eastern Michigan University – **BBA in any Business Program****Henry Ford College Courses:****Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

**1. A course in English Composition**

ENG 131 Introduction to College Writing.....3      WRTG 120 General Transfer Credit .....3

**2. A course in English Composition or Communication**

Choose one from: ENG 132, ENG 132H, ENG 135.....3      WRTG 121 Composition II.....3

**3. A course in Mathematics**<sup>1</sup> MATH 141 Introduction to Statistics.....4      STAT 170 Elementary Statistics (3)+1 (GEQR).....4**4. Two courses in Natural Sciences from different disciplines (one lab required)**

Choose one from the approved MTA list.....7-8      General Transfer Credit.....7-8

**5. Two courses in Humanities and Fine Arts from different disciplines**

SPC 131 Fundamentals of Speaking.....3      COMM 124 Foundations of Speech Communication.....3

Choose one from the approved MTA list.....3      General Transfer Credit.....3

**6. Two courses in Social Sciences from different disciplines**

\* BEC 151 Principles of Macroeconomics .....3      ECON 201 Principles of Macroeconomics .....3

Choose one from the approved MTA list.....3      General Transfer Credit.....3

**If needed, complete additional credits in any of the above categories to meet the 30 credit minimum for the MTA.****EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:****These courses also satisfy an MTA area: Natural Science:** BIO 138 (non-lab); **Humanities:** ART 224, 225, 226, 227; ENG 243, 248**Social Science:** ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251.**This course applies, but does not satisfy the MTA:** BBA 250; LGL 248; PHIL 201; PLGL 248; WR 233, 236, 241**HFC Accounting Program Requirements (32 credits)**

\*BAC 131 Introduction to Financial Accounting .....4      ACC 240 Principles of Financial Accounting .....3

\*BAC 132 Introduction to Managerial Accounting.....4      ACC 241 Principles of Managerial Accounting.....3

BAC 231 Asset Accounting .....4      ACC 000 General Transfer Credit.....3

\*BBA 131 Introduction to Business .....4      COB 200 Introduction to Business .....3

BCA 145 Spreadsheets.....3      BMMT 000 General Transfer Credit.....3

\*BEC 152 Principles of Microeconomics .....3      ECON 202 Principles of Microeconomics .....3

\*BLW 253 Business Law and the Legal Environment.....4      LAW 293 Legal Environment of Business .....3

\*CIS 100 Introduction to Information Technology.....3      IS 215 Information Systems for Business .....3

Choose 1: BAC 234, BAC 235, BAC 262.....3      ACC 000 or ACC 244 .....3

**EMU Requirements and Electives that May be Taken at HFC or EMU (3-20 credits)**

\*BBA 231 Business Office Communications .....3      MGMT 202 Business Communication .....3

Open Electives .....0-17      General Transfer Credit.....0-17

**Credits at HFC:.....64-82      Credits that transfer to EMU..... 64-82**

\*Required for EMU's BBA in any Business Program. If not transferred, must be completed at EMU.

<sup>1</sup> MATH 141 (STAT 170) will apply as a prerequisite for DS 251.

Note: Students must have the MTA endorsement or have completed HFC ENG 132, 132H, or 135 (WRTG 121) and SPC 131 (COMM 124) with a grade of "C" or higher, or complete WRTG 121 and COMM 124 at EMU with a C- or higher.

**Sign up with us:** If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

**BBA ARTICULATION AGREEMENT GUIDE**Henry Ford College – **AB in Accounting**Eastern Michigan University – **BBA in any Business Program****Completion of EMU's BBA Program****Major Requirements (42-60 credits)****Business Core (18 credits)**

DS 251 or DS 265 .....	3
FIN 350 Principles of Finance .....	3
MGMT 386 Organizational Behavior & Theory.....	3
MGMT 490 Business Policy .....	3
MKTG 360 Principles of Marketing .....	3
OM 374 Introduction to Production/Operations Mgmt ...	3

**Discipline Requirements (24-33 credits)**

Students may complete discipline requirements in any of the following areas:

accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, supply chain management

**Writing Intensive Requirement**

Each student must complete a writing intensive course as part of the major. Consult your advisor for course options.

**LBC Requirement**

One Learning beyond the Classroom (LBC) course or noncredit experience must be completed at EMU. Consult College of Business advisor for options.

**General Credits**

Complete enough additional electives to bring the credits at EMU to 42 credits and the total credits for the program to 124 credits.

<b>Minimum Credits at EMU:</b> .....	<b>42-60</b>
<b>Transfer Credits:</b> .....	<b>64-82</b>
<b>Minimum Credits to Graduate:</b> .....	<b>124</b>

**Sample Sequence for completing the program:**

Students following this agreement have the option of selecting any of the following disciplines to complete the BBA: accounting, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, or supply chain management. The recommended course sequence for each discipline can be obtained from the COB Advising Center.

**First Semester 12-15 credits**

FIN 350 F,W,S, prereq: ACC 240 .....	3
MKTG 360 F,W,S, online .....	3
Discipline Requirements or Electives .....	6-9

**Second Semester 12-15 credits**

MGMT 386 F,W,S, online .....	3
OM 374 F,W,S, online, prereq: DS 265 .....	3
Discipline Requirements or Electives .....	6-9

**Third Semester 12-15 credits**

MGMT 490 F,W,S, online, prereq: OM 374 .....	3
Discipline Requirement or Elective .....	9-12

**Fourth Semester 6-15 credits**

Discipline Requirements or Electives .....	6-15
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\*The minimum credits required to graduate is 124 but the total will vary depending on the business discipline completed at EMU and the program completed at HFC. If enough credits are not transferred, additional credits will need to be completed at EMU to satisfy the minimum required for graduation.

**BBA ARTICULATION AGREEMENT GUIDE**

Henry Ford College – **AB in Business Administration**  
University – **BBA in any Business Program**

**Henry Ford College Courses:****Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

**1. A course in English Composition**

ENG 131 Introduction to College Writing.....	3	WRTG 120 General Transfer Credit.....	3
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**2. A course in English Composition or Communication**

Choose one from: ENG 132, ENG 132H, ENG 135.....	3	WRTG 121 Composition II.....	3
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**3. A course in Mathematics**

<sup>1</sup> MATH 141 Introduction to Statistics.....	4	STAT 170 Elementary Statistics (3)+1 (GEQR).....	4
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**4. Two courses in Natural Sciences from different disciplines (one lab required)**

Choose one from the approved MTA list.....	7-8	General Transfer Credit.....	7-8
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**5. Two courses in Humanities and Fine Arts from different disciplines**

SPC 131 Fundamentals of Speaking.....	3	COMM 124 Foundations of Speech Communication.....	3
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Choose one from the approved MTA list.....	3	General Transfer Credit.....	3
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**6. Two courses in Social Sciences from different disciplines**

*BEC 151 Principles of Macroeconomics.....	3	ECON 201 Principles of Macroeconomics.....	3
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Choose one from the approved MTA list.....	3	General Transfer Credit.....	6
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**If needed, complete additional credits in any of the above categories to meet the 30 credit minimum for the MTA.**

**EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:**

**These courses also satisfy an MTA area: Natural Science: BIO 138 (non-lab); Humanities: ART 224, 225, 226, 227; ENG 243, 248**

**Social Science: ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251.**

**This course applies, but does not satisfy the MTA: BBA 250; LGL 248; PHIL 201; PLGL 248; WR 233, 236, 241**

**HFC Business Administration Program Requirements (30 credits)**

*BAC 131 Introduction to Financial Accounting.....	4	ACC 240 Principles of Financial Accounting (3)+1.....	4
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*BAC 132 Introduction to Managerial Accounting.....	4	ACC 241 Principles of Managerial Accounting (3)+1.....	4
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*BBA 131 Introduction to Business.....	4	COB 200 Introduction to Business (3)+1.....	4
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*BEC 152 Principles of Microeconomics.....	3	ECON 202 Principles of Microeconomics.....	3
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*BLW 253 Business Law and the Legal Environment.....	4	LAW 293 Legal Environment of Business (3)+1.....	4
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*CIS 100 Introduction to Information Technology.....	3	IS 215 Information Systems for Business.....	3
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Open Electives.....	8	General Transfer Credits.....	8
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**EMU Requirements and Electives that May be Taken at HFC or EMU (4-22 credits)**

*BBA 231 Business Office Communications.....	3	MGMT 202 Business Communication.....	3
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Open Electives.....	1-21	General Transfer Credit.....	1-21
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<b>Credits at HFC:.....</b>	<b>64-82</b>	<b>Credits that transfer to EMU.....</b>	<b>64-82</b>
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\*Required for EMU's BBA in any Business Program. If not transferred, must be completed at EMU.

<sup>1</sup> MATH 141 (STAT 170) will apply as a prerequisite for DS 251.

Note: Students must have the MTA endorsement or have completed HFC ENG 132, 132H, or 135 (WRTG 121) and SPC 131 (COMM 124) with a grade of "C" or higher, or complete WRTG 121 and COMM 124 at EMU with a C- or higher.

**Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.**



**BBA ARTICULATION AGREEMENT GUIDE**

Henry Ford College – **AB in Business Administration**  
University – **BBA in any Business Program**

**Completion of EMU's BBA Program****Major Requirements (42-60 credits)****Business Core (18 credits)**

DS 251 or DS 265 .....	3
FIN 350 Principles of Finance .....	3
MGMT 386 Organizational Behavior & Theory.....	3
MGMT 490 Business Policy .....	3
MKTG 360 Principles of Marketing .....	3
OM 374 Introduction to Production/Operations Mgmt ...	3

**Discipline Requirements (24-33 credits)**

Students may complete discipline requirements in any of the following areas:

accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, supply chain management

**Writing Intensive Requirement**

Each student must complete a writing intensive course as part of the major. Consult your advisor for course options.

**LBC Requirement**

One Learning beyond the Classroom (LBC) course or noncredit experience must be completed at EMU. Consult College of Business advisor for options.

**General Credits**

Complete enough additional electives to bring the credits at EMU to 42 credits and the total credits for the program to 124 credits.

**Minimum Credits at EMU: .....42-60**

**Transfer Credits: .....64-82**

**Minimum Credits to Graduate: ..... 124**

**Sample Sequence for completing the program:**

*Students following this agreement have the option of selecting any of the following disciplines to complete the BBA: accounting, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, or supply chain management. The recommended course sequence for each discipline can be obtained from the COB Advising Center.*

**First Semester 12-15 credits**

FIN 350 F,W,S, prereq: ACC 240.....	3
MKTG 360 F,W,S, online .....	3
Discipline Requirements or Electives .....	6-9

**Second Semester 12-15 credits**

MGMT 386 F,W,S, online .....	3
OM 374 F,W,S, online, prereq: DS 265.....	3
Discipline Requirements or Electives .....	6-9

**Third Semester 12-15 credits**

MGMT 490 F,W,S, online, prereq: OM 374.....	3
Discipline Requirement or Elective .....	9-12

**Fourth Semester 6-15 credits**

Discipline Requirements or Electives .....	6-15
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*\*The minimum credits required to graduate is 124 but the total will vary depending on the business discipline completed at EMU and the program completed at HFC. If enough credits are not transferred, additional credits will need to be completed at EMU to satisfy the minimum required for graduation.*

**BBA ARTICULATION AGREEMENT GUIDE**Henry Ford College –**AB in Management**Eastern Michigan University – **BBA in any Business Program****Henry Ford College Courses:****Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

**1. A course in English Composition**

ENG 131	Introduction to College Writing.....	3	WRTG 120	General Transfer Credit .....	3
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**2. A course in English Composition or Communication**

Choose one from: ENG 132, ENG 132H, ENG 135.....	3	WRTG 121	Composition II .....	3
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**3. A course in Mathematics**

<sup>1</sup> MATH 141	Introduction to Statistics.....	4	STAT 170	Elementary Statistics (3)+1 (GEQR).....	4
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**4. Two courses in Natural Sciences from different disciplines (one lab required)**

Choose one from the approved MTA list.....	7-8	General Transfer Credit.....	7-8
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**5. Two courses in Humanities and Fine Arts from different disciplines**

SPC 131	Fundamentals of Speaking .....	3	COMM 124	Foundations of Speech Communication .....	3
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Choose one from the approved MTA list.....	3	General Transfer Credit.....	3
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**6. Two courses in Social Sciences from different disciplines**

* BEC 151	Principles of Macroeconomics.....	3	ECON 201	Principles of Macroeconomics .....	3
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Choose one from the approved MTA list.....	3	General Transfer Credit.....	3
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**If needed, complete additional credits in any of the above categories to meet the 30 credit minimum for the MTA.**

**EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:**

**These courses also satisfy an MTA area: Natural Science: BIO 138 (non-lab); Humanities: ART 224, 225, 226, 227; ENG 243, 248**

**Social Science: ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251.**

**This course applies, but does not satisfy the MTA: BBA 250; LGL 248; PHIL 201; PLGL 248; WR 233, 236, 241**

**HFC Management Program Requirements (36 credits)**

*BAC 131	Introduction to Financial Accounting.....	4	AAC 240	Principles of Financial Accounting (3)+1.....	4
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BBA 110	Business Language Skills.....	3	BMMT 000	General Transfer Credit .....	3
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*BBA 131	Introduction to Business .....	4	COB 200	Introduction to Business (3)+1 .....	4
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BBA 133	Business Behavior and Communication .....	3	MGMT 000	General Transfer Credit .....	3
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*BBA 231	Business Office Communications .....	3	MGMT 202	Business Communication.....	3
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*BEC 152	Principles of Microeconomics .....	3	ECON 202	Principles of Microeconomics.....	3
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*BLW 253	Business Law and the Legal Environment.....	4	LAW 293	Legal Environment of Business.....	4
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*CIS 100	Introduction to Information Technology.....	3	IS 215	Information Systems for Business.....	3
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MGT 230	Principles of Management .....	3	MGMT 000	General Transfer Credit .....	3
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MGT 231	Supervision and Teambuilding.....	3	MGMT 000	General Transfer Credit .....	3
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Choose 1: MGT 232 or MGT 237.....	3	MGMT 000 or PSY 000 .....	3
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**EMU Requirements and Electives that May be Taken at HFC or EMU (4-16 credits)**

* BAC 132	Introduction to Managerial Accounting.....	4	ACC 241	Principles of Managerial Accounting (3)+1 .....	4
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Open Electives .....	0-12	General Transfer Credit.....	0-12
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<b>Credits at HFC:.....</b>	<b>64-82</b>	<b>Credits that transfer to EMU.....</b>	<b>64-82</b>
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\*Required for EMU's BBA in any Business Program. If not transferred, must be completed at EMU.

<sup>1</sup> MATH 141 (STAT 170) will apply as a prerequisite for DS 251.

Note: Students must have the MTA endorsement or have completed HFC ENG 132, 132H, or 135 (WRTG 121) and SPC 131 (COMM 124) with a grade of "C" or higher, or complete WRTG 121 and COMM 124 at EMU with a C- or higher.

**Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.**

**BBA ARTICULATION AGREEMENT GUIDE**Henry Ford College –**AB in Management**Eastern Michigan University – **BBA in any Business Program****Completion of EMU's BBA Program****Major Requirements (42-60 credits)****Business Core (18 credits)**

DS 251 or DS 265 .....	3
FIN 350 Principles of Finance .....	3
MGMT 386 Organizational Behavior & Theory.....	3
MGMT 490 Business Policy .....	3
MKTG 360 Principles of Marketing .....	3
OM 374 Introduction to Production/Operations Mgmt ...	3

**Discipline Requirements (24-33 credits)**

Students may complete discipline requirements in any of the following areas:

accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, supply chain management

**Writing Intensive Requirement**

Each student must complete a writing intensive course as part of the major. Consult your advisor for course options.

**LBC Requirement**

One Learning beyond the Classroom (LBC) course or noncredit experience must be completed at EMU. Consult College of Business advisor for options.

**General Credits**

Complete enough additional electives to bring the credits at EMU to 42 credits and the total credits for the program to 124 credits.

**Minimum Credits at EMU: .....42-60****Transfer Credits: .....64-82****Minimum Credits to Graduate: ..... 124****Sample Sequence for completing the program:**

*Students following this agreement have the option of selecting any of the following disciplines to complete the BBA: accounting, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, or supply chain management. The recommended course sequence for each discipline can be obtained from the COB Advising Center.*

**First Semester 12-15 credits**

FIN 350 F,W,S, prereq: ACC 240 .....	3
MKTG 360 F,W,S, online .....	3
Discipline Requirements or Electives .....	6-9

**Second Semester 12-15 credits**

MGMT 386 F,W,S, online .....	3
OM 374 F,W,S, online, prereq: DS 265.....	3
Discipline Requirements or Electives .....	6-9

**Third Semester 12-15 credits**

MGMT 490 F,W,S, online, prereq: OM 374.....	3
Discipline Requirement or Elective .....	9-12

**Fourth Semester 6-15 credits**

Discipline Requirements or Electives .....	6-15
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*\*The minimum credits required to graduate is 124 but the total will vary depending on the business discipline completed at EMU and the program completed at HFC. If enough credits are not transferred, additional credits will need to be completed at EMU to satisfy the minimum required for graduation.*

**BBA ARTICULATION AGREEMENT GUIDE**Henry Ford College –**AB in Supply Chain Management**Eastern Michigan University – **BBA in any Business Program****Henry Ford College Courses:****Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

**1. A course in English Composition**

ENG 131	Introduction to College Writing.....	3	WRTG 120	General Transfer Credit .....	3
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**2. A course in English Composition or Communication**

Choose one from: ENG 132, ENG 132H, ENG 135.....	3	WRTG 121	Composition II .....	3
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**3. A course in Mathematics**

<sup>1</sup> MATH 141	Introduction to Statistics.....	4	STAT 170	Elementary Statistics (3)+1 (GEQR).....	4
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**Two courses in Natural Sciences from different disciplines (one lab required)**

Choose one from the approved MTA list.....	7-8	General Transfer Credit.....	7-8
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**4. Two courses in Humanities and Fine Arts from different disciplines**

Choose two from the approved MTA list .....	6	General Transfer Credit.....	6
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**5. Two courses in Social Sciences from different disciplines**

* BEC 151	Principles of Macroeconomics .....	3	ECON 201	Principles of Macroeconomics .....	3
GEOG 132	World Regional Geography .....	3	GEOG 110	World Regional Geography (GEGA) .....	3

**HFC Supply Chain Management Program Requirements (44 credits)**

BCA 145	Spreadsheets.....	3	BMMT 000	General Transfer Credit .....	3
* BLW 253	Business Law and the Legal Environment.....	4	LAW 293	Legal Environment of Business.....	4
BSC 130	Technical Foundations of Logistics & SCM .....	3	SCM 000	General Transfer Credit .....	3
BSC 230	Logistics and Distribution Strategy.....	3	SCM 000	General Transfer Credit .....	3
BSC 240	Operations and Supply Chain Management.....	3	SCM 000	General Transfer Credit .....	3
BSC 250	Purchasing and Supply Chain Management.....	3	SCM 000	General Transfer Credit .....	3
BSC 260	Global Logistics and Supply Chain Management.....	3	SCM 000	General Transfer Credit .....	3
BBA 110	Business Language Skills.....	3	BMMT 000	General Transfer Credit .....	3
* BBA 131	Introduction to Business .....	4	COB 200	Introduction to Business (3)+1 .....	4
* BBA 231	Business Office Communications .....	3	MGMT 202	Business Communication.....	3
* BEC 152	Principles of Microeconomics .....	3	ECON 202	Principles of Microeconomics.....	3
* CIS 100	Introduction to Information Technology.....	3	IS 215	Information Systems for Business.....	3
MGT 231	Supervision and Teambuilding.....	3	MGMT 000	General Transfer Credit .....	3
<sup>2</sup> Choose one from: BBA 250 or BBA 252 .....	3	IB 210 or MKTG 000.....	3		

**EMU Requirements and Electives that May be Taken at HFC or EMU (8 credits)**

* BAC 131	Introduction to Financial Accounting.....	4	ACC 240	Principles of Financial Accounting (3)+1.....	4
* BAC 132	Introduction to Managerial Accounting.....	4	ACC 241	Principles of Managerial Accounting (3)+1 .....	4

<b>Credits at HFC:.....</b>	<b>64-82</b>	<b>Credits that transfer to EMU.....</b>	<b>64-82</b>
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\*Required for EMU's BBA in any Business Program. If not transferred, must be completed at EMU.

<sup>1</sup> MATH 141 (STAT 170) will apply as a prerequisite for DS 251.

<sup>2</sup> Students planning to pursue the BBA in Supply Chain Management at EMU should take BBA 250 (IB 210) as it is required for the program.

Note: Students must have the MTA endorsement or have completed HFC ENG 132, 132H, or 135 (WRTG 121) and SPC 131 (COMM 124) with a grade of "C" or higher, or complete WRTG 121 and COMM 124 at EMU with a C- or higher.

**Sign up with us:** If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

**BBA ARTICULATION AGREEMENT GUIDE**

Henry Ford College –**AB in Supply Chain Management**  
 Eastern Michigan University – **BBA in any Business Program**

**Completion of EMU's BBA Program****Major Requirements (42-60 credits)****Business Core (18 credits)**

DS 251 or DS 265 .....	3
FIN 350 Principles of Finance .....	3
MGMT 386 Organizational Behavior & Theory.....	3
MGMT 490 Business Policy .....	3
MKTG 360 Principles of Marketing .....	3
OM 374 Introduction to Production/Operations Mgmt ...	3

**Discipline Requirements (24-33 credits)**

Students may complete discipline requirements in any of the following areas:

accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, supply chain management

**Writing Intensive Requirement**

Each student must complete a writing intensive course as part of the major. Consult your advisor for course options.

**LBC Requirement**

One Learning beyond the Classroom (LBC) course or noncredit experience must be completed at EMU. Consult College of Business advisor for options.

**General Credits**

Complete enough additional electives to bring the credits at EMU to 42 credits and the total credits for the program to 124 credits.

**Minimum Credits at EMU: .....42-60**

**Transfer Credits: .....64-82**

**Minimum Credits to Graduate: ..... 124**

**Sample Sequence for completing the program:**

*Students following this agreement have the option of selecting any of the following disciplines to complete the BBA: accounting, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, or supply chain management. The recommended course sequence for each discipline can be obtained from the COB Advising Center.*

**First Semester 12-15 credits**

FIN 350 F,W,S, prereq: ACC 240.....	3
MKTG 360 F,W,S, online .....	3
Discipline Requirements or Electives .....	6-9

**Second Semester 12-15 credits**

MGMT 386 F,W,S, online .....	3
OM 374 F,W,S, online, prereq: DS 265.....	3
Discipline Requirements or Electives .....	6-9

**Third Semester 12-15 credits**

MGMT 490 F,W,S, online, prereq: OM 374.....	3
Discipline Requirement or Elective .....	9-12

**Fourth Semester 6-15 credits**

Discipline Requirements or Electives .....	6-15
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*\*The minimum credits required to graduate is 124 but the total will vary depending on the business discipline completed at EMU and the program completed at HFC. If enough credits are not transferred, additional credits will need to be completed at EMU to satisfy the minimum required for graduation.*

**BBA ARTICULATION AGREEMENT GUIDE**Henry Ford College –**AB in General Business**Eastern Michigan University – **BBA in any Business Program****Henry Ford College Courses:****Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

**1. A course in English Composition**

ENG 131 Introduction to College Writing.....	3	WRTG 120 Comp I: Writing the College Experience.....	3
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**2. A course in English Composition or Communication**

Choose one from: ENG 132, ENG 132H, ENG 135.....	3	WRTG 121 Composition II.....	3
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**3. A course in Mathematics**

<sup>1</sup> MATH 141 Introduction to Statistics.....	4	STAT 170 Elementary Statistics (3)+1 (GEQR).....	4
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**4. Two courses in Natural Sciences from different disciplines (one lab required)**

Choose one from the approved MTA list.....	7-8	General Transfer Credit.....	7-8
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**5. Two courses in Humanities and Fine Arts from different disciplines**

SPC 131 Fundamentals of Speaking.....	3	COMM 124 Foundations of Speech Communication.....	3
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Choose two from the approved MTA list.....	6	General Transfer Credit.....	6
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**6. Two courses in Social Sciences from different disciplines**

*BEC 151 Principles of Macroeconomics.....	3	ECON 201 Principles of Macroeconomics.....	3
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Choose one from the approved MTA list.....	3	General Transfer Credit.....	6
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**If needed, complete additional credits in any of the above categories to meet the 30 credit minimum for the MTA.**

**EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:**

**These courses also satisfy an MTA area: Natural Science: BIO 138 (non-lab); Humanities: ART 224, 225, 226, 227; ENG 243, 248**

**Social Science: ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251.**

**This course applies, but does not satisfy the MTA: BBA 250; LGL 248; PHIL 201; PLGL 248; WR 233, 236, 241**

**HFC Business Administration Program Requirements (30 credits)**

*BAC 131 Introduction to Financial Accounting.....	4	ACC 240 Principles of Financial Accounting (3)+1.....	4
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*BAC 132 Introduction to Managerial Accounting.....	4	ACC 241 Principles of Managerial Accounting (3)+1.....	4
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*BBA 131 Introduction to Business.....	4	COB 200 Introduction to Business (3)+1.....	4
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*BEC 152 Principles of Microeconomics.....	3	ECON 202 Principles of Microeconomics.....	3
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*BLW 253 Business Law and the Legal Environment.....	4	LAW 293 Legal Environment of Business (3)+1.....	4
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*CIS 100 Introduction to Information Technology.....	3	IS 215 Information Systems for Business.....	3
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Open Electives.....	8	General Transfer Credits.....	8
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**EMU Requirements and Electives that May be Taken at HFC or EMU (4-22 credits)**

*BBA 231 Business Office Communications.....	3	MGMT 202 Business Communication.....	3
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Open Electives.....	1-21	General Transfer Credit.....	1-21
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<b>Credits at HFC:.....</b>	<b>64-82</b>	<b>Credits that transfer to EMU.....</b>	<b>64-82</b>
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\*Required for EMU's BBA in any Business Program. If not transferred, must be completed at EMU.

<sup>1</sup> MATH 141 (STAT 170) will apply as a prerequisite for DS 251.

Note: Students must have the MTA endorsement or have completed HFC ENG 132/132H, or 135 (WRTG 121) and SPC 131 (COMM 124) with a grade of "C" or higher, or complete WRTG 121 and COMM 124 at EMU with a C- or higher.

**Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.**

**BBA ARTICULATION AGREEMENT GUIDE**Henry Ford College –**AB in General Business**Eastern Michigan University – **BBA in any Business Program****Completion of EMU's BBA Program****Major Requirements (42-60 credits)****Business Core (18 credits)**

DS 251 or DS 265 .....	3
FIN 350 Principles of Finance .....	3
MGMT 386 Organizational Behavior & Theory.....	3
MGMT 490 Business Policy .....	3
MKTG 360 Principles of Marketing .....	3
OM 374 Introduction to Production/Operations Mgmt ...	3

**Discipline Requirements (24-33 credits)**

Students may complete discipline requirements in any of the following areas:

accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, supply chain management

**Writing Intensive Requirement**

Each student must complete a writing intensive course as part of the major. Consult your advisor for course options.

**LBC Requirement**

One Learning beyond the Classroom (LBC) course or noncredit experience must be completed at EMU. Consult College of Business advisor for options.

**General Credits**

Complete enough additional electives to bring the credits at EMU to 42 credits and the total credits for the program to 124 credits.

**Minimum Credits at EMU: .....42-60****Transfer Credits: .....64-82****Minimum Credits to Graduate: ..... 124****Sample Sequence for completing the program:**

Students following this agreement have the option of selecting any of the following disciplines to complete the BBA: accounting, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, or supply chain management. The recommended course sequence for each discipline can be obtained from the COB Advising Center.

**First Semester 12-15 credits**

FIN 350 F,W,S, prereq: ACC 240 .....	3
MKTG 360 F,W,S, online .....	3
Discipline Requirements or Electives .....	6-9

**Second Semester 12-15 credits**

MGMT 386 F,W,S, online .....	3
OM 374 F,W,S, online, prereq: DS 265.....	3
Discipline Requirements or Electives .....	6-9

**Third Semester 12-15 credits**

MGMT 490 F,W,S, online, prereq: OM 374.....	3
Discipline Requirement or Elective .....	9-12

**Fourth Semester 6-15 credits**

Discipline Requirements or Electives .....	6-15
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\*The minimum credits required to graduate is 124 but the total will vary depending on the business discipline completed at EMU and the program completed at HFC. If enough credits are not transferred, additional credits will need to be completed at EMU to satisfy the minimum required for graduation.

## BBA ARTICULATION AGREEMENT GUIDE

Henry Ford College – **AB in Accounting, Business Administration, Management, Supply Chain Management or General Business**

Eastern Michigan University – **BBA in any Business Program**

### Additional Information:

1. Each institution will determine the satisfaction of their individual program and degree requirements. Both institutions agree to accept transferrable courses from each other and from other regionally accredited institutions. HFC courses indicated with an \* are required for EMU's BBA in any Business Program. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.  
*To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.*
3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in EMU courses, with at least 15 hours in the program or (9 hours in the major and 6 hours in the minor), at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. HFC students will receive equal consideration with other students for course registration and financial aid.
6. To be admitted to the COB, students must have completed all 12 pre-admission courses and have an EMU gpa of a 2.5 or higher. Students that have completed all of the pre-admission business foundation courses except DS 265 or DS 251 will need to successfully complete DS 265 or DS 251 in his/her first semester at EMU. Students missing pre-admission business foundation courses beyond DS 265 or DS 251 should consult with an EMU advisor to plan how to complete those courses.
7. Students are encouraged to contact EMU's BBA in any Business Program coordinator before applying to EMU. To facilitate advising and the evaluation of transcripts, [sign up for this articulation agreement](#) and bring a copy of this articulation guide to all advising sessions.

### Effective Date: January 1, 2021 until August 31, 2023.

This is a renewal of an agreement made in February 2005 and renewed in September 2008, January 2012, and September 2017. This agreement is consistent with the 2020-2021 catalog. Students have until summer 2028 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

### Contacts:

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College of Business Advising  
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