

Articulation Agreement Between  
**Henry Ford College**  
Associate of Applied Science Degree in Interior Design  
and  
**College for Creative Studies**  
Bachelor of Fine Arts in Interior Design

This Articulation Agreement (“Agreement”) is made between the College for Creative Studies (hereafter referred to as “CCS”), whose address is 201 East Kirby Street, Detroit, Michigan, 48202, and Henry Ford College (hereafter referred to as “HFC”), whose address is 5101 Evergreen Road, Dearborn, Michigan, 48128, to share certain administrative responsibilities described herein. The following terms and conditions of this Agreement shall be observed.

Agreement on Program Specifics

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1. HFC and CCS enter into this Agreement as cooperating, equal partners who shall maintain the integrity of their separate programs, while working to ensure a smooth transition for interested students who wish to achieve a Bachelor of Fine Arts in Interior Design from CCS.
2. Students transferring to the College for Creative Studies (CCS) via Articulation should complete the program requirements for the Associate of Applied Science in Interior Design at Henry Ford College (HFC). See attached Exhibit A - Articulation Guide.
3. Students seeking to transfer additional credits not expressly outlined on this agreement should consult with CCS admissions before registering to ensure the viability of transfer.
4. A minimum of 126 credit hours, completed in-residence or accepted in transfer, is required for the Bachelor of Fine Arts at the College for Creative Studies at CCS.
5. Students must meet all admission requirements at the time of admission to CCS. Applicants are encouraged to apply early using the College’s free application form. For full details on transfer admissions requirements go to:  
[collegeforcreativestudies.edu/admissions/undergraduate-admissions](http://collegeforcreativestudies.edu/admissions/undergraduate-admissions)
6. Approval of courses for transfer credit is subject to CCS’s transfer credit policies, including a minimum grade of “C” or better (2.0 on a 4.0 scale). A comprehensive version of the CCS transfer credit policy can be viewed at:  
[policy.collegeforcreativestudies.edu/documents/transfer-credits-undergraduate/](http://policy.collegeforcreativestudies.edu/documents/transfer-credits-undergraduate/)
7. Both the academic history and the demonstrated grasp of program/course outcomes [exhibited in a student’s body of work] are required to determine transferability for studio courses. Students are encouraged to archive samples of work for review separate from the admissions portfolio.

8. An unofficial transcript from Henry Ford College may be submitted to the CCS Admissions office for application and admission. Students committing to attend must send official and final copies of their transcripts by the end of the first week of their first semester upon matriculation to CCS.
9. Students, who began HFC's program prior to the effective date of this agreement, may use the agreement to the extent that the program requirements followed are consistent with this agreement.

#### Agreement on Communication

Henry Ford College and College for Creative Studies agree to cooperate in communicating with one another and with their common and respective publics concerning the established relationship between the two institutions. Communication may include the development of various publications to inform those who might benefit personally or professionally from the opportunities provided by this agreement. Faculty and staff at both institutions will share permissible information in this agreement with interested and qualified students and both institutions will provide counseling and advising to students and prospective students.

To the extent permitted by applicable law, including the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and its implementing regulations, 34 C.F.R. § 99.1 et seq., HFC and CCS will share data on student achievement to assess program effectiveness. CCS and HFC agree to communicate annually any curriculum changes or policies that affect the agreed-upon Agreement. Both parties reserve the right to amend or revise by mutual consent and in writing this agreement or to change curriculum, whenever feasible.

HFC will designate an official(s) who will be responsible for all aspects of the articulation program at HFC. CCS will designate individual(s) responsible for all aspects of this Agreement at CCS.

#### Maintenance and Review Procedures

At least one administrative or faculty member from each institution will be appointed to act as agents for the implementation of this agreement, to speak for the institutions and to communicate changes to respective faculty members, advisors, counselors, and others to whom the information is pertinent. Henry Ford College will designate Brandon Nowak, Articulation Agreement Manager to be responsible for all aspects of the articulation agreement and CCS will designate the Associate Director of Admissions- Articulation and Transfer to take responsibility for all aspects of the agreement.

## Notices

Notices required under this Agreement shall be in writing and shall be sent by registered mail, certified mail, or via a recognized electronic document delivery service (such as DocuSign), return receipt requested. Such notices shall be addressed to the parties at the addresses set forth below, or at such other address as may be specified by either party. The parties may otherwise communicate by email. If either institution is closed due to health or safety reasons, notices may be communicated initially by email with additional notice by one of the aforementioned formats.

If to HFC:

Academic Services (L-314)  
Henry Ford College  
5101 Evergreen Rd.  
Dearborn, MI 48128  
Email: [academicservices@hfcc.edu](mailto:academicservices@hfcc.edu)

If to CCS:

Amber Thomas- Office of Undergraduate Admissions  
College for Creative Studies  
201 East Kirby  
Detroit, MI 48202  
Email: [ambert@collegeforcreativestudies.edu](mailto:ambert@collegeforcreativestudies.edu)

Henry Ford College and the College for Creative Studies agree to communicate annually and inform one another of any changes made to their respective programs that may affect this articulation agreement and to review the agreement for revision and possible renewal in the Winter of 2023.

## Tuition and Fees

Both parties reserve the right to change their tuition and fees for any component of the program. Students already progressing through the program may experience a change of tuition and fees in line with changes affecting all other students in the same program at their respective institutions.

## Non-Discrimination

The parties agree that they will not discriminate against any student in the program because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law in the performance of programs and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each party.

The parties agree that they will provide appropriate accommodations and services for students with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1973, and in particular, the provision that illegal discrimination by either Party may be considered a material breach of this Agreement.

## **Force Majeure**

Neither HFC nor CCS shall be liable for failure to perform its respective obligations under the Agreement when failure is caused by fire, explosion, water, act of God, civil disorder or disturbances, strikes, vandalism, war, riot, sabotage, weather and energy related closings, pandemic or epidemic, or like causes beyond the reasonable control of the Party (“Force Majeure Event”). In the event that either Party ceases to perform its obligations under this Agreement due to the occurrence of a Force Majeure Event, the Party shall: (a) as soon as practicable notify the other Party in writing of the Force Majeure Event and its expected duration; (b) take all reasonable steps to recommence performance of its obligations under this Agreement as soon as possible, including, as applicable, abiding by the disaster plan in place for CCS. In the event that any Force Majeure Event delays a Party’s performance for more than thirty (30) calendar days following notice by the delaying Party pursuant to this Agreement, the other Party may terminate this Agreement immediately upon written notice.

## **Enforcement and Governing Law**

All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

**Invalid Parts.** If any provision of this Agreement is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. On the contrary, such remaining provisions shall be fully severable, and this Agreement shall be construed and enforced as if such invalid provisions never had been inserted in this Agreement.

**Counterparts.** This Agreement may be executed in counterparts which, when combined, shall constitute the entire agreement.

## **Termination**

This Agreement may be terminated by either Party by providing the other Party with at least six (6) months prior written notice. In the event this Agreement should be terminated, all students currently enrolled in the Program shall be allowed to complete the Program as described.

## **Entire Agreement and Amendments**

This Agreement represents the whole, full, and complete agreement by and between the Parties and supersedes all other agreements between HFC and CCS. No amendments, changes, additions, deletions, or modifications to or of this Agreement shall be valid unless reduced to writing and signed by both Parties.

This agreement is effective as of the last signatory below and will commence in the Winter of 2021 semester.

The signatories below warrant they are authorized to enter into this Agreement on behalf of their respective parties.

**Signatures**

**Henry Ford College**

**College for Creative Studies**

DocuSigned by:

*Russell Kavalhuna*

1/6/2021 | 12:34 PM PST

F5A0C52AFABD4EB...  
Russell Kavalhuna, J.D.  
President

Date

DocuSigned by:

*Don Tuski*

12/8/2020 | 10:24 AM EST

06B0C80832EF4DE...  
Don Tuski  
President

Date

DocuSigned by:

*Michael Nealon*

12/8/2020 | 2:23 PM PST

24023D8157EC465...  
Michael Nealon, Ph.D.  
Vice President Academic Affairs

Date

DocuSigned by:

*Julie Hingelberg*

12/8/2020 | 10:17 AM EST

0C222C3A278F401...  
Julie L.Hingelberg  
Vice President for Enrollment and Student Services

Date

DocuSigned by:

*Patricia Chatman*

12/8/2020 | 2:23 PM PST

3CD9F09A966B4D6...  
Patricia Chatman, Ph.D.  
Dean, School of Business Entrepreneurship  
& Professional Development

Date



## Exhibit A Interior Design Articulation Guide

HFC Associate of Applied Science

CCS Bachelor of Fine Arts

Henry Ford College Courses:

Transfers to CCS as:

**General Education Requirements (12-13 Credits)**

Composition and Communications (Select TWO).....	6
ENG 131 Introduction to College Writing.....	
ENG 132 College Writing and Research.....	
ENG 135 Business and Technical Writing.....	
Computer Technology Options (Select ONE) ...	3
CIS 221 Instructional Technology for Educators.....	
CIS 223 Instructional Technology for Secondary Educators.....	

Mathematics

Choose from any MTA MATH ..... 3-4

CCS Recommended Electives **(9 Credits)**

ART 121 <u>or</u> 122 Art History Survey .....	3
ART 224 <u>or</u> 225 (Non-Western) Art History .....	3
SOC 130 Introduction to Sociology.....	3

**Required Core Courses (39 Credits)**

INTR 120 Manual Architectural Drafting for Interior Designers...	3
INTR 130 Intro to CAD for Interior Design.....	3
INTR 131 Advanced CAD for Interior Design.....	3
INTR 180 Design and User Needs .....	3
INTR 181 Principles of Design.....	3
INTR 182 Interior Design Materials and Components.....	3
INTR 183 Perspective Drawing and Rendering.....	3
INTR 280 History of Interior Design.....	3
INTR 281 Residential Design Studio.....	3
INTR 283 Lighting and Environmental Systems for Interiors.....	3
INTR 284 Commercial Design Studio.....	3

Major Elective options (Select TWO) ..... 6

INTR 250 Kitchen Design Studio .....	
INTR 251 Bath Design Studio.....	
INTR 285 Professional Practice for Designers.....	

Total Credits Required for Program.....60

**(12 Credits)**

DEN 107 Composition I.....	3
DEN --- Second Writing Requirement.....	3

DLE--- Liberal Arts Elective.....3

DNS --- Natural Science .....3

**(9 Credits)**

DAH 200 Art & Culture: Ages of Discovery.....	3
DAH 201 Art History Survey.....	3
DFS 101 Ways of Knowing .....	3

**(39 Credits)**

DIN 127 Freshman Interior Design Studio I.....	3
DIN 220 Auto CAD I/Architectural Drawing .....	3
DIN 270 Auto CAD II/Architectural Drawing .....	3
DIN 261 Environmental Psych and Human Factors.....	3
DFN 117 2D Design.....	3
DIN 251 Design Sources and Materials .....	3
DFN101 Drawing I .....	3
DAH 321 History of Interior Design.....	3
DIN 130 Residential Interior Design Studio .....	3
DIN 363 Lighting Technology and Application.....	3
DIN 231 Sophomore Interior Design Studio I .....	3

DIN 128 Freshman Interior Design Studio II.....3

DIN Elect Interior Design Elective .....3

Potential Credits Transferable.....60



## Remaining Degree Requirements for BFA in Interior Design

### First Year

First Semester = 12 Credit Hours

Course #	Course Title	Credits
DFN 132	Model Making	3
DFN 118	3D Design	3
DFN 119	Digital Techniques	3
DLE ---	General Education Elective	3

Second Semester = 15 Credit Hours

Course #	Course Title	Credits
DFN 112	Drawing II: Visualization	3
DIN 205	Textiles	3
DIN 232	Sophomore Interior Design Studio II	3
DLE ---	General Education Elective	3
DEN 239	Survey of World Literature	3

### Second Year

Third Semester = 13.5 Credit Hours

Course #	Course Title	Credits
DIN 331	Junior Interior Design Studio I 3D Interior	3
DIN 311	Modeling	3
DIN 351	Laws, Codes and Standards Portfolio	3
DIN 335	Preparation	1.5
D - - - -	Elective	3

Fourth Semester = 12 Credit Hours

Course #	Course Title	Credits
DIN 313	3D Interior Modeling & Animation	3
DIN 332	Junior Interior Design Studio II	3
DAH 341	<i>Select</i> History of Modern Design	3
DLE ---	OR General Education Elective	3
DAS 213	Business Practices	3

### Third Year

Fifth Semester = 7.5 Credit Hours

Course #	Course Title	Credits
DIN 431	Senior Interior Design Studio I	3
DIN 434	Business Practices Seminar	1.5
DAH** ---	<i>SELECT</i> Art History Elective	3
DVC** ---	OR Visual Culture Elective	3

\*\*DAH/DVC must be taken at the 200 level or higher

Sixth Semester = 6 Credit Hours

Course #	Course Title	Credits
DIN 432	Senior Interior Design Studio II D -	3
D - - - -	Elective	3

### Catalog Year 20/21

#### Breakdown of Remaining Credits

**General Education Requirements- 24** Credit Hours ( including 6-9 Credits in Art History/Visual Culture, 3 Credits in Business Practices, 12-15 credits in Literature and General Education Electives)

**Studio Coursework (Core) Requirements= 48** (Foundations Requirements=12 Credits; Major Concentration Credits=30 Credits; Open Electives= 6 Credits)

#### Notes for use of this articulation agreement:

- The remaining degree requirements noted assume students have followed the articulation agreement as outlined- including successful completion of all recommended electives.
- The layout shown is specific to a fall start cycle and attending full time at CCS for their first two years. Students applying for the winter semester can expect an alternate sequencing of courses.
- Completion of the articulation agreement does not guarantee admission to the BFA program at the CCS. Students are encouraged to meet with an HFC Counselor prior to following this Program Guide and with a CCS Admissions Counselor before enrolling in their final year at HFC to maximize admissions, scholarship, and transfer eligibility.
- For questions regarding the transferability of coursework not articulated on this agreement, please consult directly with the CCS transfer team
- This guide does not include any remedial courses that may be required at HFC and may not include prerequisite requirements.
- CCS requires that a minimum of a "C" (2.0) be earned in each course to be considered for transfer credit, extraneous and remedial courses may not qualify for transfer credit.
- For the full CCS Transfer Credit Policy, go to <https://campus.collegeforcreativestudies.edu/policy/transfer-credits-undergraduate/>

**Total Remaining Credits Required 66**