



ARTICULATION AGREEMENT

SIENA HEIGHTS UNIVERSITY

And

HENRY FORD COLLEGE

Siena Heights University, located at 1247 E. Siena Heights Drive, Adrian, MI 49221, with several Michigan degree completion centers and an online center, and **Henry Ford College**, located at 5101 Evergreen Road, Dearborn, MI 48128 believe that collaborative programs benefit the community, employers, and students in their regions. It allows smooth transition for students transferring between institutions and maximizes allowable transfer of credits. Therefore, **Siena Heights University** and **Henry Ford College** agree to enter into this Articulation Agreement as cooperating educational institutions and will maintain the integrity of their separate programs.

PRINCIPLES OF AGREEMENT

Siena Heights University (hereafter known as 'SHU') and **Henry Ford College (hereafter known as "HFC")** confirm the following points of agreement, to assure equal treatment of university/college and transfer students.

1. Credit completed at HFC, will transfer towards a SHU baccalaureate degree according to the parameters below and the published transfer guide for the specific degree major.
2. To receive a baccalaureate degree from SHU, HFC students must complete the admissions and program requirements of the SHU program of study, as identified in SHU's undergraduate catalog. Upon fulfillment of baccalaureate degree requirements, the degree conferred is a SHU degree.
3. Candidates must submit an official HFC transcript to SHU showing completion of HFC coursework (including completion and designation of an associate degree, where applicable). HFC coursework will be posted to the student's SHU transcript after initial enrollment at SHU. Coursework will be posted in accordance with the SHU baccalaureate degree requirements and requisite transfer policies. HFC students transferring without an associate degree will have credits evaluated on a course-by-course basis. SHU advisors will assist HFC students with the transfer process.
4. No time limit (years) shall be placed on the acceptance of credit transferable from HFC to SHU unless there is a specific policy limitation identified by SHU.

5. HFC students transferring to SHU will be treated the same as native SHU students of equal class standing when applying for financial aid and when pre-registering for classes or accessing other student services.
6. SHU and HFC will ensure that they maintain accreditation with the appropriate regional accrediting body and ensure that all operations will be in keeping with accreditation requirements of the two institutions.
7. This Agreement will automatically renew. HFC and SHU will meet every three (3) years, or sooner if needed, to review and/or amend this Agreement to maintain the integrity of each institution. Either institution may terminate this Agreement at any time by written notice of at least six (6) months in advance of the effective date of termination. All students currently enrolled will be allowed to complete their designated program of study at SHU.
8. Oversight of this Agreement, to represent the respective institutions and to communicate any necessary changes and updates to appropriate parties as needed, rests with the Director of Academic Affairs at HFC and the Associate Director of Partnership Relations at SHU.
9. Notices required under this Agreement shall be in writing and shall be sent registered mail or certified mail, return receipt requested. Such notices shall be addressed to the Parties at the addresses set forth below, or at such other address as may be specified by either Party in writing. The Parties may otherwise communicate by email.

If to HFC: Academic Services (L314).
Henry Ford College
5101 Evergreen Rd.
Dearborn, MI 48128
Email: academicservices@hfcc.edu

If to SHU Cynthia Sutherland, M.A.
Associate Director of Partnership Relations
Siena Heights University
1247 E Siena Heights Dr
Adrian MI, 49221
Email: csutherl@sienaheights.edu

10. SHU and HFC agree to the development of joint promotional and communications efforts to graduates and current students. This may include, but is not limited to mailing materials, educational fairs, or classroom visits. Ongoing promotional opportunities will be reviewed and approved in writing between the appropriate representatives at each institution.
11. Each party may provide on its website, a link to the partner institution's website.
12. Both institutions will provide counseling and advising to current and prospective students concerning their respective program of study and the transfer process between institutions.

13. To the extent permitted by applicable law, including the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and its implementing regulations, 34 C.F.R. § 99.1 et seq., HFC and SHU will share data on student achievement to assess program effectiveness.
14. Each party shall be separately responsible for compliance with all federal and state laws, including nondiscrimination laws. The Parties agree that they will not discriminate against any student or participant because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law in the performance of programs and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each Party. Neither party will discriminate against any employee or applicant for employment (with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment) because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law.

The Parties agree that they will provide appropriate accommodations and services for all individuals with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1973, applicable sections of the Michigan Handicappers Civil Rights Act (Act 220 of the Public Acts of 1976, as amended, being MCLA 37.1101 et seq.) and the Elliot-Larson Civil Rights Act (Act 453 of the Public Arts of 1976 as amended, being CMLA 37.2101 et seq.), and in particular, the provision that illegal discrimination by either party may be considered a material breach of this Agreement. .

15. Full time employees of Henry Ford College are eligible for a discounted tuition rate for undergraduate and graduate degrees. Students requesting the discount need to complete the application and verify full time employment at HFC.

16. The Parties agree to attempt best efforts to resolve disputes on an informal basis through meetings and discussions. Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee.
17. If any provision of this Agreement is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. On the contrary, such remaining provisions shall be fully severable, and this Agreement shall be construed and enforced as if such invalid provisions never had been inserted in this Agreement.
18. Both Parties agree to communicate annually any curriculum changes or policies that affect the agreed-upon articulation agreement. Both parties reserve the right to amend or revise by mutual consent and in writing this agreement or to change curriculum, whenever feasible.
19. All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.
20. Statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, actions, causes of action, costs, expenses and losses (including attorneys' fees) resulting from or caused by the actions or omissions of the parties or their employees pursuant to this Agreement.
21. This Agreement may be executed in counterparts which, when combined, shall constitute the entire agreement.
22. This Agreement embodies the entire agreement of the Parties and supersedes all other verbal and/or written agreements, warranties, representations, or understandings entered into by the Parties and may only be modified by a written amendment executed by authorized signatories of both Parties.




ARTICULATION AGREEMENT

**SIENA HEIGHTS UNIVERSITY
And
HENRY FORD COLLEGE**


Siena Heights University and Henry Ford College agree to the terms of this Agreement, which is effective September 1, 2019. The signatories below warrant they are authorized to enter into this Agreement on behalf of their respective Parties.

For **Siena Heights University**




J. Lee Johnson, Ph.D., CPA
Senior Vice President

acting




Sr. Peg Albert, O.P., Ph.D.
President

For **Henry Ford College**



Michael A. Nealon, Ph.D.
Vice President of Academic Affairs



Russell Kavalhuna, J.D.
President



ARTICULATION AGREEMENT-2018
Siena Heights University at Henry Ford College
Baccalaureate Degree Offerings

(See degree transfer guides for specific course requirements and equivalencies)

**HFC Associate of Applied Science, Associate of Arts, Associate of Science (major varies refer to list below),
 Bachelor of Applied Science (major dependent on Associate degree transferred).**

HFC Associate degrees	SHU BAS degrees
Architecture/Construction Technology	Architectural Technology
Automotive Service	Automotive Technology
Automotive Service Management	Automotive Technology
Automotive Technology	Automotive Technology
Biotechnology	Electronics Technology
CAD-CAM Technician	Drafting and Design Technology
CAD Technology-Industrial Drafting	Drafting and Design Technology
CNC – Machine Tool Technology	General Technology
Computer Information Systems- all areas	Computer & Information Systems Technology
Criminal Justice – Law Enforcement	Law Enforcement
Criminal Justice – Law Enforcement with Police Academy	Law Enforcement
Electrical Technology	Power Technology
Energy Technology –all areas	Power Technology
Engineering Technology – all areas	General Technology
Firefighter/Paramedic	Fire Technology
Fitness Leadership	Health Studies
Hotel/Restaurant Management	Hospitality Studies
Industrial Technology-General Studies	Industrial Technology
Manufacturing Trades	Skilled Trades Technology
Medical Practice-Clinical Management	Administrative Office Systems or Health Studies
Mechatronic Manufacturing Maintenance	Skilled Trades Technology
Ophthalmic Technician	Health Studies
Paralegal Studies	Paralegal Studies
Paramedic	Paramedic Technology or Public Safety Studies
Physical Therapist Assistant	Physical Therapy Assistant
Plant Maintenance Trades	Skilled Trades Technology
Process Technology	Industrial Technology or General Technology
Radiographer	Radiologic Technology
Respiratory Therapist	Respiratory Therapy
Sign Language Interpreting	Sign Language Interpreting
Surgical Technologist	Surgical Technology
Welding Technology	Skilled Trades Technology



HFC Associate Degree			SHU BAS degree	
General Education (shaded courses required in Bachelor's degree)			Liberal Arts Requirements	
HFC Course	SHU Equiv.	Credits	SHU Course	Credits
ENG 131	ENG 101	3	LAS 301, Adult Learner	3
ENG 132	ENG 102	3	Religion or Philosophy course	3
MATH 141 and above		4-6	LAS 401, Senior Seminar	3
OR			Section Total	9
A four (4) credit lab science course		4	Electives	
MATH 110, 115, 141 or higher for math proficiency.		3	A total of 21 semester hours of 300/400 level SHU courses. If a minor is included within the degree, course selection is specific. Minors can be considered in the following areas:	
Any PSY, SOC or POLS course		3	Psychology	
Associate Degree Major Requirements			Management	
Total for Associate Degree		60-79	Health Care Management	
Additional Transfer Credit		11-30	Public Services Administration	
Refer to liberal arts requirements above. If courses are not included in Associate degree from HFC, they need to be completed as additional credit needed for transfer.			Professional Communication	
Transfer credit will be awarded for all HFC courses above a developmental level (limit on physical education courses) that a student has a grade of 2.0 or higher (1.0 accepted within an Associate degree- refer to notes section).			See SHU advisor for details.	
Credit may also be awarded for work experience in related field.			<u>Minimum Total at SHU</u>	<u>30</u>
Total transfer credits possible from HFC		90	Total for Bachelor's degree	120
Minimum credit needed with SHU		30	Notes	
Total credit needed for BAS		120	<ul style="list-style-type: none"> Baccalaureate degree requires at least 120 semester hours. A minimum of thirty (30) semester hours residency required at SHU at 300/400 level. Cumulative grade point average must be at least 2.0 to transfer to SHU. Courses with a grade of 2.0 or higher transfer to SHU. Courses with a 1.0 grade will transfer within an associate degree; however, it cannot fulfill SHU major requirements. SHU will accept up to 6 semester hours of developmental credit and up to 4 semester hours of physical education courses within a bachelor degree. HFC students transferring without an associate degree will be evaluated on a case -by -case basis. Transfer credit may be awarded for military, CLEP and professional licensure. 	



ARTICULATED PROGRAMS AT SIENA HEIGHTS UNIVERSITY

Candidates, for a SHU academic program of study, are required to complete the specific degree requirements for that program as outlined in SHU's undergraduate academic catalog. Candidates are required to present official transcripts from HFC and any additional institution(s) attended, where applicable, and fulfill the admissions requirements, as identified, for the respective programs. The completed coursework (including degrees, where applicable) will be accepted by SHU following the admissions and academic policies of Siena Heights University.

SIENA HEIGHTS UNIVERSITY CONTACT INFORMATION

Siena offers over a variety of majors and a number of baccalaureate degrees, both completely online and on-campus. SHU also offers completely online and on-campus graduate programs. SHU does not offer all degrees and/or majors at all site locations. Consultation with an academic advisor will assist students in the development of their degree plan.

Completely Online and other Degree Completion Centers in Michigan

HFC students are welcome to complete their SHU baccalaureate degree at any of our degree completion centers in Michigan, or through our Online Program. Nearby physical campuses, include a stand-alone center in Southfield, MI, or on the campus of Lansing Community College.

Please consult the university website for locations: <http://sienaheights.edu/Locations>

Adrian—Main Campus

Those students interested in completing their baccalaureate degree through a residential experience should contact the Adrian Campus Admissions Office at 800-521-0009, ex. 7180 or 517-264-7180 or <http://sienaheights.edu/Locations/Adrian-Main-Campus>

NOTE: Admissions criterion for the College of Arts and Sciences on the Adrian Campus are different from those of SHU's online and off-campus, degree completion locations.

Graduate College

Siena Heights University also offers online and on-campus graduate programs upon completion of the baccalaureate degree. Please consult the university website for additional information about graduate programs at <http://sienaheights.edu/Academics/Graduate-College>.