

ARTICULATION AGREEMENT RENEWAL BETWEEN
Henry Ford College
AB in Medical Practice/Business Facility Management,
AS in Medical Practice – Clinical Management,
Approved Business Related Programs, and AA in Liberal Arts
and
Eastern Michigan University
BS in Health Administration

Article I
Agreement on Principle

Eastern Michigan University (EMU) and Henry Ford College (HFC) agree that students who choose to begin their studies at a community college and transfer to a university to earn a bachelor's degree should be provided with a smooth curriculum transition that minimizes loss of credit and duplication of coursework. Therefore, EMU and HFC agree to enter into this Articulation Agreement ("Agreement") to facilitate the completion of the AB in Medical Practice/Business Facility Management, AS in Medical Practice – Clinical Management, Approved Business Related Programs, or an AA in Liberal Arts at HFC and the BS in Health Administration at EMU. Both parties enter into this Agreement as cooperating, equal partners who shall maintain the integrity of their separate programs.

Article II
Agreement on Program Specifics

EMU and HFC agree that interested students may transfer the course credits indicated on the attached articulation guide toward a BS in Health Administration at EMU. Under this Agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in courses offered by EMU, of which 15 hours must be in major/program requirements at the 300-level or above. A minimum of 124 total credits is required to graduate.

To use this Agreement students must apply and be admitted to EMU and the Health Administration program. HFC students will receive equal consideration with other students seeking admission and financial aid.

The Michigan Transfer Agreement (MTA) requirements may be completed at the most appropriate time for the student whether before or after admission to EMU. If already on the transcript, the MACRAO designation will be accepted at EMU after summer semester 2019. Students who have not satisfied the MTA or MACRAO agreement must complete EMU's General Education Requirements as applied to transfer students. All other EMU graduation and program requirements must be satisfied whether by transferred courses, EMU courses, or approved substitutions or waivers.

For the purpose of this Agreement, both HFC and EMU agree to accept transferable courses from each other and from other regionally accredited institutions. Articulation guides will be provided to assist students in completing the articulated program of study. Each institution will determine the satisfaction of their individual program and degree requirements. HFC courses indicated with an * on the articulation guide are required for EMU's program. Any substitutions for these courses must be approved by the EMU program coordinator if not already stated in the agreement. In the case of a student who has accumulated credits before declaring this program, every effort will be made to maximize the use of credits already completed. All students using this agreement will be encouraged to

complete an associate degree, although it is not required. Students will be informed of reverse transfer opportunities. Disputes regarding the transfer of courses may be appealed to the EMU Provost by contacting the Office of Community College Relations 734.487.6577.

Article III

Agreement on Communication

EMU and HFC agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions. Communication may include the development of various kinds of publications to inform those who might benefit personally or professionally from the opportunities provided by this Agreement. Faculty and staff at both institutions will share the information in this agreement with interested and qualified students and both institutions will provide counseling and advising to students and prospective students. EMU will provide transfer student performance data to HFC officials annually through the Community College Transfer Student Report. To the extent permitted by applicable law, including the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, and its implementing regulations, 34 C.F.R. § 99.1 et seq., HFC and EMU will share data on student achievement to assess program effectiveness.

Article IV

Maintenance and Review Procedures

At least one administrative or faculty member from each institution will be appointed to act as agents for the implementation of this Agreement, to speak for the institutions and to communicate changes to respective faculty members, advisors, counselors, and others to whom the information is pertinent. Responsibility for oversight of this agreement rests with the Director of Academic Services at HFC and the School Director of Health Sciences at EMU. Both parties agree to communicate annually any changes in their respective programs that may affect this Agreement.

Effective Date: September 1, 2021 until August 31, 2024.

This is a renewal of an agreement made in June 2008, and renewed in January 2012, and September 2016. This agreement is consistent with the 2021-2022 catalog. Students have until summer 2029 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

Termination: Either Party may terminate this Agreement without cause with 30 days written notice to the other, with the stipulation that students involved in programming at HFC or EMU pursuant to this Agreement at the time of termination shall be allowed to complete their training under the terms of the Agreement.

Article V

Miscellaneous Provisions

Discrimination: The Parties agree orientation that they will not discriminate against any student or participant because of race, color, age, sex/gender, sexual, gender identity, gender expression, religion, national origin, height, weight, marital status, disability perceived disability, political affiliation, familial

status, veteran status, genetic or other characteristic protected by law in the performance of programs and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each Party. Neither party will discriminate against any employee or applicant for employment (with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment) because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law.

The Parties agree that they will provide appropriate accommodations and services for students with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1974, World Wide Web Consortium's Accessibility Guidelines (W3CG) and any other applicable law or regulation.

Notices: Notices required under this Agreement shall be in writing and shall be sent registered mail or certified mail, return receipt requested. Such notices shall be addressed to the Parties at the addresses set forth below, or at such other address as may be specified by either Party. The Parties may otherwise communicate by email. If either institution is closed due to health or safety reasons, notices may be communicated initially by email with additional notice by certified mail.

If to HFC: Academic Services (L314)
Henry Ford College
5101 Evergreen Rd.
Dearborn, MI 48128
academicservices@hfcc.edu

If to EMU: Director, Community College Relations
Eastern Michigan University
200 McKenny Hall
Ypsilanti, MI 48197
ccr_office@emich.edu

Disputes. The Parties agree to attempt best efforts to resolve disputes on an informal basis through meetings and discussions. Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee.

Invalid Parts. If any provision of this Agreement is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. On the contrary, such remaining provisions shall be fully severable, and this Agreement shall be construed and enforced as if such invalid provisions never had been inserted in this Agreement.

Modifications. This Agreement may only be modified by written instrument signed by both Parties hereto.

Enforcement and Governing Law. All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

Indemnification. Statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, actions, causes of action, costs, expenses and losses (including attorneys' fees) resulting from or caused by the actions or omissions of the parties or their employees pursuant to this Agreement.

Entire Agreement. This Agreement embodies the entire agreement of the Parties and supersedes all other verbal and/or written agreements, warranties, representations, or understandings entered into by the Parties and may only be modified by a written amendment executed by authorized signatories of both Parties.

Counterparts. This Agreement may be executed in counterparts which, when combined, shall constitute the entire agreement.

Force Majeure. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy.

For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

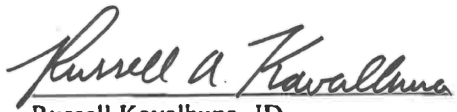
ARTICULATION AGREEMENT BETWEEN
Henry Ford College - AB in Medical Practice/Business Facility Management,
Approved Health Related Programs,
Approved Business Related Programs, or an AA in Liberal Arts
Eastern Michigan University- BS in Health Administration

Henry Ford College and Eastern Michigan University agree to the terms of this agreement, which will be in effect from September 1, 2021 until August 31, 2024. The signatories below warrant they are authorized to enter into this Agreement on behalf of their respective Parties.

Signatures

Henry Ford College

Eastern Michigan University



09/28/2021

Russell Kavalhuna, JD
President

Date



6/30/2021

James M. Smith, PhD
President

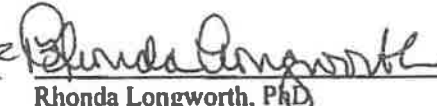
Date



9/27/21

Michael Nealon, PhD
Vice President of Instruction

Date



6/29/21

Rhonda Longworth, PhD
Provost & Executive Vice President
Academic and Student Affairs

Date



9/24/21

Susan Shunkwiler, DNP
Dean, School of Health and Human Services

Date



6/29/21

Murali Nair, PhD
Dean, College of Health and Human Services

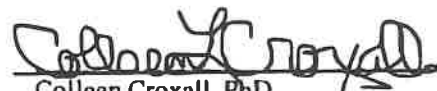
Date



07/19/2021

Patricia Chatman, PhD
Dean, School of Business Entrepreneurship and
Professional Development

Date



6/8/2021

Colleen Croxall, PhD
Director, School of Health Sciences

Date



7/12/2021

Larry Smyrski, MPA
Interim Dean, School of Liberal Arts

Date



5/18/2021

Rodney K. McCurdy, PhD, MHA
Program Coordinator, Health Administration
Professional Development

Date

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE

Henry Ford College – **AB in Medical Practice/Facility Business Management**
 Eastern Michigan University – **BS in Health Administration**

Henry Ford College Courses:**Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

1. A course in English Composition

ENG 131 Introduction to College Writing 3 WRTG 120 General Transfer Credit..... 3

2. A course in English Composition or Communication

1 Choose one from: ENG 132, 132H, 135 3 WRTG 121 Composition II..... 3

3. A course in Mathematics

* MATH 141 Introduction to Statistics 4 SOCL 250 or STAT 170 (3)+1..... 4

4. Two courses in Natural Sciences from different disciplines (one lab required)

Choose one from: BIO 134 or BIO 233 and 234 5-8 PHED 000 or BIO 251 and 252 sub for BIO 105..... 5-8

Choose one from the approved MTA list 3 General Transfer Credit..... 3

5. Two courses in Humanities and Fine Arts from different disciplines

Choose two from the approved MTA list..... 6 General Transfer Credit 6

6. Two courses in Social Sciences from different disciplines

* BEC 151 Principles of Macroeconomics 3 ECON 201 Principles of Macroeconomics..... 3

Choose one from the approved MTA list 3 General Transfer Credit 3

If needed, complete additional credits in any of the above categories to the 30 credit minimum for the MTA.

EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:

These courses also satisfy an MTA area: Natural Science: BIO 138 (non-lab); **Humanities:** ART 224, 225, 226, 227; ENG 243, 248, PHIL 201; WR 233, 236, 241; **Social Science:** ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251. **This course applies, but does not satisfy the MTA:** BBA 250; LGL 248; PLGL 248

HFC Medical Practice/Facility Business Management Program Requirements (56 credits)

* AH 100 Medical Terminology..... 4 APHR 200 Medical Terminology (1)+3..... 4

* BAC 131 Introduction to Financial Accounting..... 4 ACC 240 Principles of Financial Accounting..... 3

BBA 110 Business Language Skills..... 3 BMMT 000 General Transfer Credit..... 3

BBA 131 Introduction to Business 4 COB 200 General Transfer Credit..... 3

BBA 231 Business Office Communications..... 3 MGMT 202 General Transfer Credit..... 3

* HIT 150 Basic Coding: Theory and Practice (3) and

* HIT 230 Ambulatory Coding (3)..... 6 HLAD 476 Intro to Health Informatics (Restricted Elective) 3

MGT 230 Principles of Management 3 MGMT 000 General Transfer Credit..... 3

MGT 231 Supervision and Teambuilding 3 MGMT 000 General Transfer Credit..... 3

MOA 101 Administrative Medical Procedures I 4 HLAD 000 General Transfer Credit..... 4

MOA 110 Processing Health Insurance Claims..... 2 HLAD 000 General Transfer Credit..... 2

MOA 165 Physician Billing Concepts..... 4 HLAD 000 General Transfer Credit..... 4

MOA 168 Facility Billing Concepts..... 4 HLAD 000 General Transfer Credit..... 4

MOA 170 Medical Correspondence..... 3 BMMT 000 General Transfer Credit..... 3

MOA 181 Medical Collection and Legal Issues 3 HLAD 000 General Transfer Credit..... 3

MOA 205 Insurance Coding and Reimbursement..... 3 HLAD 000 General Transfer Credit..... 3

Choose one from: CIS 100 or HCS 131..... 3 IS 215 or IHHS 226 General Transfer Credit..... 3

EMU Requirements and Electives that May be Taken at HFC or EMU (6 credits)

* Choose one from: AH 131 or AH 141 3 HLAD 401 or HLAD 250 (Restricted Elective)..... 3

* BEC 152 Principles of Microeconomics 3 ECON 202 Principles of Microeconomics..... 3

Credits at HFC:.....92 Credits that transfer to EMU..... 92

* Required for EMU's BS in Health Administration program. If not transferred, must be completed at EMU.

¹ Students must have the MTA or MACRAO endorsement or complete WRTG 121 (HFC ENG 132) and COMM 124 (SPC 131) with a "C" or higher if transferred.
 Note: All students transferring to EMU for this program should complete ACC 1810, ECON 201 & 202, and STAT 170 prior to transferring. Students will be listed as "Health Intent" until foundational courses are completed.

Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE

Henry Ford College – **AB in Medical Practice/Facility Business Management**
 Eastern Michigan University – **BS in Health Administration**

Completion of the BS in Health Administration at EMU

Students are admitted to EMU as Health Administration "intent" and must submit a supplemental application for admission to the program after completion of the foundational requirements of Macro- and Microeconomics, Statistics, and Principles of Accounting. The College of Health and Human Services (CHHS) advising center will assist students in course planning and the supplemental application process.

Program Admission Requirements:

1. Completed a minimum of 45 hours of undergraduate coursework at an accredited institution of higher learning with a minimum cumulative grade point average of 2.5.
2. Completed the MTA or MACRAO agreement (or WRTG121 and COMM 124 with a minimum grade of "C-" at EMU).

Major Requirements (46 credits)**Program Requirements (46 credits)**

ECON 436	Health Economics.....	3
HLAD 305	The U.S. Health Care System	3
HLAD 307W	Communication Effectiveness in Health Admin	3
HLAD 308	Ethical Dimensions in Health Care Delivery	3
	or PHIL 221 Business Ethics (3)	
	or PHIL 223 Medical Ethics (3)	
HLAD 310	Administration of Health Care Organizations.....	3
HLAD 311	Management of Health Services	3
HLAD 312	Health Personnel Management and Development3	
	or MGMT 384 Human Resource Management	
HLAD 315	Research Mthds & Data Analysis/ Health Science3	
HLAD 416	Health Planning	3
HLAD 418	Principles of Healthcare Finance.....	3
HLAD 419	Legal and Regulatory Issues in Health Care	4
HLAD 420	Health Insurance and Reimbursement	3
HLAD 425	Decision Making for Health Administrators.....	3
HLAD 488L4	Internship.....	6

Credits at EMU: 46

Transfer Credits Applied:..... 78

Minimum Credits to Graduate: 124

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE

Henry Ford College – AS in Medical Practice - Clinical Management

Eastern Michigan University – BS in Health Administration

Henry Ford College Courses:**Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

1. A course in English Composition

ENG 131 Introduction to College Writing..... 3	WRTG 120 General Transfer Credit..... 3
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2. A course in English Composition or Communication

¹ Choose one from: ENG 132, 132H, 135..... 3	WRTG 121 Composition II..... 3
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3. A course in Mathematics

*MATH 141 Introduction to Statistics..... 4	SOCL 250 or STAT 170 (3)+1..... 4
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4. Two courses in Natural Sciences from different disciplines (one lab required)

* Choose from: BIO 134 or (BIO 233 and BIO 244)..... 5	PHED 200 or BIO 251 or 252 (8)-3 sub for BIO 105 5
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Choose one from the approved MTA list..... 3-4	General Transfer Credit..... 3-4
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5. Two courses in Humanities and Fine Arts from different disciplines

Choose two from the approved MTA list 6	General Transfer Credit 6
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6. Two courses in Social Sciences from different disciplines

* BEC 151 Principles of Macroeconomics..... 3	ECON 201 Principles of Macroeconomics 3
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PSY 131 Introductory Psychology 3	PSY 101 General Transfer Credit 3
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If needed, complete additional credits in any of the above categories to the 30 credit minimum for the MTA.

EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:

These courses also satisfy an MTA area: **Natural Science:** BIO 138 (non-lab); **Humanities:** ART 224, 225, 226, 227; ENG 243, 248; PHIL 201; WR 233, 236, 241; **Social Science:** ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251. **This course applies, but does not satisfy the MTA:** BBA 250; LGL 248; PLGL 248

HFC Medical Practice - Clinical Management Program Requirements (46 credits)

*AH 100 Medical Terminology..... 4	APHR 200 Medical Terminology (1)+3 4
BBA 110 Business Language Skills 3	BMMT 000 General Transfer Credit 3
BBA 131 Introduction to Business..... 4	COB 200 General Transfer Credit (3)+1..... 4
BBA 133 Business Behavior and Communication 3	MGMT 000 General Transfer Credit 3
BBA 153 Customer Service 3	AACR GEN General Transfer Credit 3
HCS 131 Computers in Health Care 3	IHHS 226 General Transfer Credit 3
MOA 101 Administrative Medical Procedures I..... 4	HLAD 000 General Transfer Credit 4
MOA 110 Processing Health Insurance Claims 2	HLAD 000 General Transfer Credit 2
MOA 122 Introduction to Medical Assistant Clinical Proc. 2	AACR Gen General Transfer Credit 2
MOA 152 Medical Assistant Clinical Procedures II 5	AACR Gen General Transfer Credit 5
MOA 170 Medical Correspondence 3	BMMT 000 General Transfer Credit 3
MOA 190 Medical Office Externship 4	HLAD 000 General Transfer Credit 4
MGT 230 Principles of Management 3	MGMT 000 General Transfer Credit 3
MGT 231 Supervision and Teambuilding..... 3	MGMT 000 General Transfer Credit 3

EMU Requirements and Electives that May be Taken at HFC or EMU (13 credits)

*AH 131 Medico Legal Principles for Health Care Practitioners ... 3	HLAD 401 Legal Issues in Healthcare (Restricted Elective)..... 3
*AH 141 Introduction to Public Health..... 3	HLAD 250 Introduction to Public Health (Restricted Elective) 3
*BAC 131 Introduction to Financial Accounting 4	ACC 240 Principles of Financial Accounting (3)+1..... 4
*BEC 152 Principles of Microeconomics 3	ECON 202 Principles of Microeconomics 3

Credits at HFC:.....89 Credits that transfer to EMU..... 89

* Required for EMU's BS in Health Administration program. If not transferred, must be completed at EMU.

¹ Students must have the MTA or MACRAO endorsement or complete WRTG 121 (HFC ENG 132) and COMM 124 (SPC 131) with a "C" or higher if transferred. Note: All students transferring to EMU for this program should complete ACC 1810, ECON 201 & 202, and STAT 170 prior to transferring. Students will be listed as "Health Intent" until foundational courses are completed.

Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDEHenry Ford College – **AS in Medical Practice - Clinical Management**Eastern Michigan University – **BS in Health Administration****Completion of the BS in Health Administration at EMU**

Students are admitted to EMU as Health Administration “intent” and must submit a supplemental application for admission to the program after completion of the foundational requirements of Macro- and Microeconomics, Statistics, and Principles of Accounting. The College of Health and Human Services (CHHS) advising center will assist students in course planning and the supplemental application process.

Program Admission Requirements:

1. Completed a minimum of 45 hours of undergraduate coursework at an accredited institution of higher learning with a minimum cumulative grade point average of 2.5.
2. Completed the MTA or MACRAO agreement (or WRTG121 and COMM 124 with a minimum grade of “C-“ at EMU).

Major Requirements (46 credits)**Program Requirements (46 credits)**

ECON 436	Health Economics.....	3
HLAD 305	The U.S. Health Care System	3
HLAD 307W	Communication Effectiveness in Health Admin	3
HLAD 308	Ethical Dimensions in Health Care Delivery	3
	or PHIL 221 Business Ethics (3)	
	or PHIL 223 Medical Ethics (3)	
HLAD 310	Administration of Health Care Organizations.....	3
HLAD 311	Management of Health Services	3
HLAD 312	Health Personnel Management and Development3	
	or MGMT 384 Human Resource Management	
HLAD 315	Research Mthds & Data Analysis/ Health Science3	
HLAD 416	Health Planning	3
HLAD 418	Principles of Healthcare Finance	3
HLAD 419	Legal and Regulatory Issues in Health Care	4
HLAD 420	Health Insurance and Reimbursement	3
HLAD 425	Decision Making for Health Administrators.....	3
HLAD 488L4	Internship	6

Credits at EMU: 46**Transfer Credits: 78****Minimum Credits to Graduate: 124**

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE

Henry Ford College – **AB in Approved Business Program**
 Eastern Michigan University – **BS in Health Administration**

Henry Ford College Courses:**Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

1. A course in English Composition	
ENG 131 Introduction to College Writing..... 3	WRTG 120 General Transfer Credit..... 3
2. A course in English Composition or Communication	
1 Choose one from: ENG 132, 132H, 135..... 3	WRTG 121 Composition II..... 3
3. A course in Mathematics	
*MATH 141 Introduction to Statistics..... 4	SOCL 250 or STAT 170 (3)+1..... 4
4. Two courses in Natural Sciences from different disciplines (one lab required)	
*BIO 131 Introductory Biology 4	BIO 105 Introductory Biology for Non-Majors 4
Choose one from the approved MTA list..... 3-4	General Transfer Credit..... 3-4
5. Two courses in Humanities and Fine Arts from different disciplines	
Choose two from the approved MTA list 6	General Transfer Credit 6
6. Two courses in Social Sciences from different disciplines	
* BEC 151 Principles of Macroeconomics 3	ECON 201 Principles of Macroeconomics 3
Choose one from the approved MTA list 3	General Transfer Credit..... 3

If needed, complete additional credits in any of the above categories to the 30 credit minimum for the MTA.

EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:

These courses also satisfy an MTA area: Natural Science: BIO 138 (non-lab); **Humanities:** ART 224, 225, 226, 227; ENG 243, 248; PHIL 201; WR 233, 236, 241; **Social Science:** ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251. **This course applies, but does not satisfy the MTA:** BBA 250; LGL 248; PLGL 248

HFC Business Related Programs Requirements (38-52 credits)

*BAC 131 Introduction to Financial Accounting 4	ACC 240 Principles of Financial Accounting (3)+1..... 4
*BEC 152 Principles of Microeconomics 3	ECON 202 Principles of Microeconomics 3
CIS 100 Introduction to Information Technology..... 3	IS 215 General Transfer Credit..... 3
Additional Business Program Requirements 28-42	General Transfer Credit..... 28-42

Approved Business Related Programs: AB in Accounting, AB in Business Administration, AB in General Business, AB in Supply Chain Management

EMU Requirements and Electives that May be Taken at HFC or EMU (10 credits)

*AH 100 Medical Terminology 4	APHR 200 Medical Terminology (1)+3 4
*AH 131 Medico Legal Principles for Hth Care Practitioners. 3	HLAD 401 Legal Issues in Healthcare (Restricted Elective) 3
*AH 141 Introduction to Public Health..... 3	HLAD 250 Intro to Public Health (Restricted Elective) 3

Credits at HFC:.....78-92 Credits that transfer to EMU..... 78-92

* Required for EMU's BS in Health Administration program. If not transferred, must be completed at EMU.

¹ Students must have the MTA or MACRAO endorsement or complete WRTG 121 (HFC ENG 132) and COMM 124 (SPC 131) with a "C" or higher if transferred. Note: All students transferring to EMU for this program should complete ACC 1810, ECON 201 & 202, and STAT 170 prior to transferring. Students will be listed as "Health Intent" until foundational courses are completed.

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HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE

Henry Ford College – **AB in Approved Business Program**
 Eastern Michigan University – **BS in Health Administration**

Completion of the BS in Health Administration at EMU

Students are admitted to EMU as Health Administration “intent” and must submit a supplemental application for admission to the program after completion of the foundational requirements of Macro- and Microeconomics, Statistics, and Principles of Accounting. The College of Health and Human Services (CHHS) advising center will assist students in course planning and the supplemental application process.

Program Admission Requirements:

1. Completed a minimum of 45 hours of undergraduate coursework at an accredited institution of higher learning with a minimum cumulative grade point average of 2.5.
2. Completed the MTA or MACRAO agreement (or WRTG121 and COMM 124 with a minimum grade of “C-” at EMU).

Major Requirements (46 credits)**Program Requirements (46 credits)**

ECON 436	Health Economics.....	3
HLAD 305	The U.S. Health Care System	3
HLAD 307W	Communication Effectiveness in Health Admin....	3
HLAD 308	Ethical Dimensions in Health Care Delivery	3
	or PHIL 221 Business Ethics (3)	
	or PHIL 223 Medical Ethics (3)	
HLAD 310	Administration of Health Care Organizations.....	3
HLAD 311	Management of Health Services	3
HLAD 312	Health Personnel Management and Development3	
	or MGMT 384 Human Resource Management	
HLAD 315	Research Mthds & Data Analysis/ Health Science3	
HLAD 416	Health Planning	3
HLAD 418	Principles of Healthcare Finance	3
HLAD 419	Legal and Regulatory Issues in Health Care	4
HLAD 420	Health Insurance and Reimbursement.....	3
HLAD 425	Decision Making for Health Administrators.....	3
HLAD 488L4	Internship.....	6

Credits at EMU: 46**Transfer Credits:..... 78****Minimum Credits to Graduate: 124**

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDEHenry Ford College – **AA in Liberal Arts**Eastern Michigan University – **BS in Health Administration****Henry Ford College Courses:****Eastern Michigan University Courses:****Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to HFC's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

1. A course in English Composition

ENG 131 Introduction to College Writing.....	3	WRTG 120 General Transfer Credit.....	3
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2. A course in English Composition or Communication

¹ Choose one from: ENG 132, 132H, 135.....	3	WRTG 121 Composition II.....	3
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3. A course in Mathematics

*MATH 141 Introduction to Statistics.....	4	SOCL 250 or STAT 170 (3)+1.....	4
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4. Two courses in Natural Sciences from different disciplines (one lab required)

*BIO 131 Introductory Biology.....	4	BIO 105 Introductory Biology for Non-Majors.....	4
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Choose one from the approved MTA list.....	3-4	General Transfer Credit.....	3-4
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5. Two courses in Humanities and Fine Arts from different disciplines

Choose two from the approved MTA list.....	6	General Transfer Credit.....	6
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6. Two courses in Social Sciences from different disciplines

* BEC 151 Principles of Macroeconomics.....	3	ECON 201 Principles of Macroeconomics.....	3
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Choose one from the approved MTA list.....	3	General Transfer Credit.....	3
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If needed, complete additional credits in any of the above categories to the 30 credit minimum for the MTA.**EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:**

These courses also satisfy an MTA area: Natural Science: BIO 138 (non-lab); **Humanities:** ART 224, 225, 226, 227; ENG 243, 248; PHIL 201; WR 233, 236, 241; **Social Science:** ANTH 131, 151, 152, 154; EDU 296; GEOG 132; HIST 113, 243, 252, 261; POLS 152; PSY 296; SOC 152, 251. **This course applies, but does not satisfy the MTA:** BBA 250; LGL 248; PLGL 248

HFC Business Related Programs Requirements (30 credits)

* AH 100 Medical Terminology.....	4	APHR 200 Medical Terminology (1)+3.....	4
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* AH 131 Medico Legal Principles for Hth Care Practitioners.....	3	HLAD 401 Legal Issues in Healthcare (Restricted Elective).....	3
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* AH 141 Introduction to Public Health.....	3	HLAD 250 Intro to Public Health (Restricted Elective).....	3
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* BAC 131 Introduction to Financial Accounting.....	4	ACC 240 Principles of Financial Accounting (3)+1.....	4
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* BEC 152 Principles of Microeconomics.....	3	ECON 202 Principles of Microeconomics.....	3
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Choose one computer technology course.....	3	General Transfer Credit.....	3
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Additional AA Requirements.....	10	General Transfer Credit.....	10
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EMU Requirements and Electives that May be Taken at HFC or EMU (18 credits)

Open Electives.....	18	General Transfer Credit.....	18
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Credits at HFC:.....	78	Credits that transfer to EMU.....	78
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* Required for EMU's BS in Health Administration program. If not transferred, must be completed at EMU.

¹ Students must have the MTA or MACRAO endorsement or complete WRTG 121 (HFC ENG 132) and COMM 124 (SPC 131) with a "C" or higher if transferred.
 Note: All students transferring to EMU for this program should complete ACC 1810, ECON 201 & 202, and STAT 170 prior to transferring. Students will be listed as "Health Intent" until foundational courses are completed.

Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDEHenry Ford College – **AA in Liberal Arts**Eastern Michigan University – **BS in Health Administration****Completion of the BS in Health Administration at EMU**

Students are admitted to EMU as Health Administration "intent" and must submit a supplemental application for admission to the program after completion of the foundational requirements of Macro- and Microeconomics, Statistics, and Principles of Accounting. The College of Health and Human Services (CHHS) advising center will assist students in course planning and the supplemental application process.

Program Admission Requirements:

1. Completed a minimum of 45 hours of undergraduate coursework at an accredited institution of higher learning with a minimum cumulative grade point average of 2.5.
2. Completed the MTA or MACRAO agreement (or WRTG121 and COMM 124 with a minimum grade of "C-" at EMU).

Major Requirements (46 credits)**Program Requirements (46 credits)**

ECON 436	Health Economics.....	3
HLAD 305	The U.S. Health Care System	3
HLAD 307W	Communication Effectiveness in Health Admin	3
HLAD 308	Ethical Dimensions in Health Care Delivery	3
	or PHIL 221 Business Ethics (3)	
	or PHIL 223 Medical Ethics (3)	
HLAD 310	Administration of Health Care Organizations.....	3
HLAD 311	Management of Health Services	3
HLAD 312	Health Personnel Management and Development3	
	or MGMT 384 Human Resource Management	
HLAD 315	Research Mthds & Data Analysis/ Health Science3	
HLAD 416	Health Planning	3
HLAD 418	Principles of Healthcare Finance.....	3
HLAD 419	Legal and Regulatory Issues in Health Care	4
HLAD 420	Health Insurance and Reimbursement.....	3
HLAD 425	Decision Making for Health Administrators.....	3
HLAD 488L4	Internship	6

Credits at EMU: 46**Transfer Credits:..... 78****Minimum Credits to Graduate: 124**

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE

Henry Ford College – Approved Programs

Eastern Michigan University – BS in Health Administration

Additional Information:

1. Each institution will determine the satisfaction of their individual program and degree requirements. Both institutions agree to accept transferrable courses from each other and from other regionally accredited institutions. HFC courses indicated with an * are required for EMU's BS in Health Administration. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.
To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.
3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
4. Under this Agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in EMU courses, with at least 15 hours in the program at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. HFC students will receive equal consideration with other students for course registration and financial aid.
6. To qualify for admission to the BS in Health Administration, students must have successfully completed 45 hours of undergraduate coursework at an accredited institution of higher learning with a minimum cumulative GPA of 2.5. In addition, WRTG 121 and COMM 124 must be completed at EMU with a grade of C- or above, or transferred with a C or above, or students must have the MTA or MACRAO endorsement on their community college transcript.
7. Students are encouraged to contact EMU's College of Health and Human Services Advising before applying to EMU. To facilitate advising and the evaluation of transcripts, [sign up for this articulation agreement](#) and bring a copy of this articulation guide to all advising sessions.

Effective Date: September 1, 2021 until August 31, 2024.

This is a renewal of an agreement made in June 2008 and renewed in January 2012 and September 2016. This agreement is consistent with the 2021-2022 catalog. Students have until summer 2029 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

September 2021

HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE

Henry Ford College – **Approved Programs**

Eastern Michigan University – **BS in Health Administration**

Contacts:

Henry Ford College

AB Medical Practices Business Facility Management

Faculty Contact: Corinne Asher: 313.845.9867

casher@hfcc.edu

AS Medical Practice – Clinical Management

Faculty Contact: Elizabeth Hoffman: 313.845.6466

ehoffman1@hfcc.edu

Approved Business Related Programs

School of BEPD: 313.845.9645

bepdinfo@hfcc.edu

AA Liberal Arts

School of Liberal Arts: 313.845.9624

lainfo@hfcc.edu

Eastern Michigan University

College of Health and Human Services Advising

214 Marshall; 734.487.0918

chhsadvising@hfcc.edu