### ARTICULATION AGREEMENT RENEWAL BETWEEN

### **Henry Ford College**

AA in Liberal Arts, AAS in Social Work and Counseling Technician and

### Eastern Michigan University BSW in Social Work

### Article I Agreement on Principle

Eastern Michigan University (EMU) and Henry Ford College (HFC) agree that students who choose to begin their studies at a community college and transfer to a university to earn a bachelor's degree should be provided with a smooth curriculum transition that minimizes loss of credit and duplication of coursework. Therefore, EMU and HFC agree to enter into this Articulation Agreement ("Agreement") to facilitate the completion of the AA in Liberal Arts, AAS in Social Work and Counseling Technician at HFC and the BSW in Social Work at EMU. Both parties enter into this agreement as cooperating, equal partners who shall maintain the integrity of their separate programs.

# Article II Agreement on Program Specifics

EMU and HFC agree that interested students may transfer the course credits indicated on the attached articulation guide toward a BSW in Social Work at EMU. Under this Agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in courses offered by EMU, of which 15 hours must be in major/program requirements at the 300-level or above. A minimum of 120 total credits is required to graduate.

To use this Agreement students must apply and be admitted to EMU and to the Social Work program. HFC students will receive equal consideration with other students seeking admission and financial aid.

The Michigan Transfer Agreement (MTA) requirements may be completed at the most appropriate time for the student whether before or after admission to EMU. If already on the transcript, the MACRAO designation will be accepted at EMU after summer semester 2019. Students who have not satisfied the MTA or MACRAO agreement must complete EMU's General Education Requirements as applied to transfer students. All other EMU graduation and program requirements must be satisfied whether by transferred courses, EMU courses, or approved substitutions or waivers.

For the purpose of this Agreement, both HFC and EMU agree to accept transferable courses from each other and from other regionally accredited institutions. Articulation guides will be provided to assist students in completing the articulated program of study. Each institution will determine the satisfaction of their individual program and degree requirements. HFC courses indicated with an \* on the articulation guide are required for EMU's program. Any substitutions for these courses must be approved by the EMU program coordinator if not already stated in the agreement. In the case of a student who has accumulated credits before declaring this program, every effort will be made to maximize the use of credits already completed. All students using this Agreement will be encouraged to complete an associate degree, although it is not required. Students will be informed of reverse transfer opportunities. Disputes regarding the transfer of courses may be appealed to the EMU Provost by contacting the Office of Community College Relations 734.487.6577.

# Article III Agreement on Communication

EMU and HFC agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions. Communication may include the development of various kinds of publications to inform those who might benefit personally or professionally from the opportunities provided by this Agreement. Faculty and staff at both institutions will share the information in this Agreement with interested and qualified students and both institutions will provide counseling and advising to students and prospective students. EMU will provide transfer student performance data to HFC officials annually through the Community College Transfer Student Report. To the extent permitted by applicable law, including the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and its implementing regulations, 34 C.F.R. § 99.1 et seq., HFC and EMU will share data on student achievement to assess program effectiveness.

## Article IV Maintenance and Review Procedures

At least one administrative or faculty member from each institution will be appointed to act as agents for the implementation of this Agreement, to speak for the institutions and to communicate changes to respective faculty members, advisors, counselors, and others to whom the information is pertinent. Responsibility for oversight of this Agreement rests with the Director of Academic Services at HFC and the School Director of Health Sciences at EMU. Both parties agree to communicate annually any changes in their respective programs that may affect this Agreement.

### Effective Date: September 1, 2022 until August 31, 2025.

This is a renewal of an agreement made in September 2016 and renewed in September 2019. This agreement is consistent with the 2022-2023 catalog. Students have until summer 2030 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

Termination: Either Party may terminate this Agreement without cause with 30 days written notice to the other, with the stipulation that students involved in programming at HFC or EMU pursuant to this Agreement at the time of termination shall be allowed to complete their training under the terms of the Agreement.

## Article V Miscellaneous Provisions

**Discrimination:** The Parties agree orientation that they will not discriminate against any student or participant because of race, color, age, sex/gender, sexual, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law in the performance of programs and services under this Agreement, consistent with federal and state laws and with the non-discrimination policies of each Party. Neither party will discriminate against any employee or applicant for employment (with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter

directly or indirectly related to employment) because of race, color, age, sex/gender, sexual orientation, gender identity, gender expression, religion, national origin, height, weight, marital status, disability, perceived disability, political affiliation, familial status, veteran status, genetic or other characteristic protected by law.

The Parties agree that they will provide appropriate accommodations and services for students with disabilities who are protected by the Americans with Disabilities Act and make sure that all of their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Rehabilitation Act of 1974, World Wide Web Consortium's Accessibility Guidelines (W3CG) and any other applicable law or regulation.

**Notices:** Notices required under this Agreement shall be in writing and shall be sent registered mail or certified mail, return receipt requested. Such notices shall be addressed to the Parties at the addresses set forth below, or at such other address as may be specified by either Party. The Parties may otherwise communicate by email. If either institution is closed due to health or safety reasons, notices may be communicated initially by email with additional notice by certified mail.

If to HFC:

Academic Services (L314)

Henry Ford College 5101 Evergreen Rd. Dearborn, MI 48128

academicservices@hfcc.edu

If to EMU:

Director, Community College Relations

Eastern Michigan University

200 McKenny Hall Ypsilanti, MI 48197 ccr\_office@emich.edu **Disputes.** The Parties agree to attempt best efforts to resolve disputes on an informal basis through meetings and discussions. Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee.

**Invalid Parts.** If any provision of this Agreement is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. On the contrary, such remaining provisions shall be fully severable, and this Agreement shall be construed and enforced as if such invalid provisions never had been inserted in this Agreement.

**Modifications.** This Agreement may only be modified by written instrument signed by both Parties hereto.

Enforcement and Governing Law. All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

Indemnification. Statutory and common law theories and principles of indemnification, contribution, and equitable restitution shall govern and apply to claims, actions, causes of action, costs, expenses and losses (including attorneys' fees) resulting from or caused by the actions or omissions of the parties or their employees pursuant to this Agreement.

Entire Agreement. This Agreement embodies the entire agreement of the Parties and supersedes all other verbal and/or written agreements, warranties, representations, or understandings entered into by the Parties and may only be modified by a written amendment executed by authorized signatories of both Parties.

Counterparts. This Agreement may be executed in counterparts which, when combined, shall constitute the entire agreement.

Force Majeure. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy.

For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

### ARTICULATION AGREEMENT BETWEEN

### Henry Ford College - AA in Liberal Arts, AAS in Social Work and Counseling Technician Eastern Michigan University- BSW in Social Work

Henry Ford College and Eastern Michigan University agree to the terms of this agreement, which will be in effect from September 1, 2022 until August 31, 2025. The signatories below warrant they are authorized to enter into this Agreement on behalf of their respective Parties.

Signatures			
Henry Ford College		Eastern Michi an University	
	(	Julimi	8/2/22
Russell Kavalhuna, JD	Date	James M. Smith, PhD	Date
President		President	
	/	Glenda Congworth	8/1/22
Michael Nealon, PhD	Date	Rhonda Longworth, PhD	Date
Vice President of Academic Affairs		Provost & Executive Vice President Academic and Student Affairs	
Cynthia Schewer, PT, EdD	8/8/2022	Murali Nair	7/28/2022
Cynthia Scheuer, PT, EdD	Date	Murali Nair, PhD	Date
Dean, School of Health & Human Service Report (lahamatta)	vices 08/03/202	Dean, College of Health and Human Se	ervices
Robert Gahrmatter			
Robert Yahrmatter, MA Dean, School of Liberal Arts	Date	Je mifer Kellman-Fritz, PhD School Director of Social Work	Date
Dean, acrool of Liberal Aris		SCHOOL DIRECTOR OF SOCIAL WORK	

Henry Ford College – AAS in Social Work and Counseling Technician Eastern Michigan University – BSW in Social Work

#### **Henry Ford College Courses: Eastern Michigan University Courses:** Michigan Transfer Agreement (MTA) Requirements (30 credits) Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or HFC. For HFC approved MTA courses go to the community college's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program. 1. A course in English Composition **WRTG 120** 2. A course in English Composition or Communication ENG 132 College Writing and Research ......3 **WRTG 121** 3. A course in Mathematics Choose from the approved MTA list ......4 General Elective Credit ......4 4. Two courses in Natural Sciences from different disciplines (one lab required) BIO 131 Introduction to Biology......4 **BIO 105** Introduction to Biology for Non-Majors ...... 4 5. Two courses in Humanities from different disciplines General Elective Credit ......3 Comparative Study of Religion (GEKH)......3 **RLST 100** 6. Two courses in Social Sciences from different disciplines \*POLS 101 or 131 ......3 PLSC 112 American Government (GEKS) ...... 3 SOCL 105 If needed, complete additional credits in any of the above categories to meet the 30 credit minimum for the MTA. **HFC Program Requirements (38 credits)** \*ANTH 131 Introduction to Anthropology .......3 ANTH 135 \*HHS 101 Introduction to Counseling & Interviewing Skills .......4 SWRK 000 SWRK Cross Cultural Elective......4 \* HHS 102 Introduction to Interpersonal Theory and Practice .....4 **SWRK 000** SWRK Elective ......4 \*HHS 201 Mental Health Technician I......6 sub for SWRK Cross Cultural Elective ........................ 6 **SWRK 000** HHS 202 Mental Health Technician II......6 **SWRK 000** SWRK Elective ......6 \*PSY 131 Introductory Psychology.......3 General Psychology Lecture ......3 **PSY 101** \*PSY 251 Abnormal Psychology ......3 **PSY 360** Introduction to Clinical Psychology...... 3 \*PSY 253 Lifespan Development......3 **EDPS 225** Lifespan Human Growth & Development (4)-1...... 3 EMU Requirements and Electives that may be Taken at HFC or EMU (1 credit) General Elective Credit (not to exceed 69 credits at HFC).....1 General Transfer Credit......1

Credits at HFC:.....69

<u>Sign up with us:</u> If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

Credits that transfer to EMU...... 69

<sup>\*</sup>Required for EMU's BSW in Social Work program. If not transferred, must be completed at EMU.

Henry Ford College – AAS in Social Work and Counseling Technician Eastern Michigan University – BSW in Social Work

## Admission Process for the Social Work Program at Eastern Michigan University

#### **Program Admission Process:**

- 1. Overall GPA of 2.3 or higher at time of admission to BSW program
- 2. Submission of an application which will be distributed in SWRK 251.
- 3. Completion of 40 hrs of post-high school volunteer, employment or internship experience in a human service setting.
- Completion of introductory social work courses: SWRK 120, SWRK 200, SWRK 222, & SWRK 251 with grades of "C" or higher
- Submission of a reflective essay completed in SWRK 251
- Meet with a BSW advisor to develop a Plan of Study and review progress to date

### Completion of the Social Work Program at Eastern Michigan University

Pre-Admission	n Requirements	(7 credits)
<sup>2</sup> SWRK 200	<b>Human Diversity &amp; Social</b>	al Justice 3
<sup>2</sup> SWRK 222	Social Welfare Policies	& Services 3
<sup>2</sup> SWRK 251	Self-Assessment for Pro	fession of SW1
Major Require	ements	(44 credits)
SWRK 315	Theoretical Bases for S	Social Work Prac3
SWRK 317	Foundations of Social \	Nork Practice3
SWRK 318	Practice I - Skill Integra	ation Seminar1
<sup>3</sup> SWRK 319W	Writing for Agency Pra	ctice3
1 SWRK 350L2	Generalist SW Pract: C	orgs & Communities 3
SWRK 405		Soc Welfare Policies 3
SWRK 408	Generalist SW Pract: Ir	ndividuals & Fam 3
SWRK 409		Groups3
SWRK 430	Social Work Evaluation	& Research 4
SWRK 450	Social Work Practice w	ith Women & Girls 3
SWRK 451	Social Work Practice w	ith People of Color 3
<sup>1</sup> SWRK 488L4	Field Experience I	6
<sup>1</sup> SWRK 489L4	Field Experience II	6
Cradita at Et	NU:	E4
	dits:	
winimum Cre	edits to Graduate:	120

Note: If fewer than 69 credits are transferred, additional credits must be completed at EMU to bring the program total to 120 credits.

<sup>&</sup>lt;sup>1</sup> Satisfies EMU's "Learning Beyond the Classroom" requirement.

<sup>&</sup>lt;sup>2</sup> SWRK 200, 222 and 251 are pre-requisites for all upper division SWRK courses.

<sup>&</sup>lt;sup>3</sup> Satisfies EMU's Writing Intensive in the major requirement.

Henry Ford College – AA in Liberal Arts

Eastern Michigan University - BSW in Social Work

Henry Ford College Courses:	Eastern Michigan University Courses:				
Michigan Transfer Agreement (MTA) Requirements	(30 credits)				
Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core					
Requirements and will be required to complete only the General Edu					
Diverse World course, one Learning Beyond the Classroom experies					
below for the MTA also satisfy program requirements at EMU and/or					
college's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.					
1. A course in English Composition					
ENG 131 Introduction to College Writing3	WRTG 120 Composition I3				
2. A course in English Composition or Communication	•				
Choose one from the approved MTA list3	General Transfer Credit				
3. A course in Mathematics					
Choose one from the approved MTA list4	General Transfer Credit4				
4. Two courses in Natural Sciences from different disciplines (one lab required)					
Choose two from the approved MTA list7-8	General Transfer Credit7-8				
5. Two courses in Humanities and Fine Arts from different disc					
Choose two from the approved MTA list6	General Transfer Credit6				
6. Two courses in Social Sciences from different disciplines					
*POLS 101 or 1313	PLSC 112 American Government (GEKS)3				
*SOC 131 Introduction to Sociology3	SOCL 105 Introductory Sociology (GEKS)3				
If needed, complete additional credits in any of the above categ	ories to meet the 30 credit minimum for the MTA.				
EMU's Perspectives on a Diverse World requirement: Complete on	e course from the following list:				
These courses also satisfy an MTA area: Natural Science: BIO 138					
PHIL 201; WR 233, 236, 241; Social Science: ANTH 131, 151, 152, 1					
PSY 296; SOC 152, 251. This course applies, but does <u>not</u> satisfy t	the MTA: ART 229, BBA 250; LGL 248; PLGL 248				
HFC Program Requirements (30 credits)					
*ANTH 131Introduction to Anthropology3	ANTH 135 Intro to Cultural Anthropology (GEGA)3				
Choose one computer technology course3	General Transfer Credit				
*Choose any two courses other than ANTH 131 listed above in					
EMU's Perspectives on a Diverse World requirement	SWRK Cross Cultural Elective6				
*HHS 100 Introduction to Social Work3	SWRK 120 Intro to Social Work Serve & Prof Roles				
*PSY 131 Introductory Psychology3	PSY 101 General Psychology Lecture3				
*PSY 251 Abnormal Psychology3	PSY 360 Introduction to Clinical Psychology				
*PSY 253 Lifespan Development	EDPS 225 Lifespan Human Growth & Development (4)-13				
*Choose one from the following: AH 128 or 1413	AGIN 000 or HLAD 250 sub for Social Work Elective				
Choose additional 100 level or higher courses for AA3	General Transfer Credit3				
EMU Requirements and Electives that may be Taken at HFC or EMU (9 credits)					
Open Electives (not to exceed 69 credits at HFC)9	University Elective9				
Credits at HFC:69	Credits that transfer to EMU 69				

<sup>\*</sup>Required for EMU's BSW in Social Work program. If not transferred, must be completed at EMU.

<u>Sign up with us:</u> If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

Henry Ford College – AA in Liberal Arts
Eastern Michigan University – BSW in Social Work

## Admission Process for the Social Work Program at Eastern Michigan University

#### **Program Admission Process:**

- Overall GPA of 2.3 or higher at time of admission to BSW program
- Submission of an application, which will be distributed in SWRK 251.
- Completion of 40 hrs of post-high school volunteer, employment or internship experience in a human service setting.
- Completion of introductory social work courses: SWRK 120, SWRK 200, SWRK 222, & SWRK 251 with grades of "C" or higher
- Submission of a reflective essay completed in SWRK 251
- 6. Meet with a BSW advisor to develop a Plan of Study and review progress to date

## Completion of the Social Work Program at Eastern Michigan University

Pre-Admission	n Requirements	(7 credits)
<sup>2</sup> SWRK 200	<b>Human Diversity &amp; Social Just</b>	ice3
<sup>2</sup> SWRK 222	Social Welfare Policies & Serv	
<sup>2</sup> SWRK 251	Self-Assessment for Profession	
Major Require	ements	(44 credits)
SWRK 315	Theoretical Bases for Social	Work Prac 3
SWRK 317	Foundations of Social Work F	Practice3
SWRK 318	Practice I - Skill Integration S	Seminar 1
<sup>3</sup> SWRK 319W	Writing for Agency Practice	
1 SWRK 350L2	Generalist SW Pract: Orgs &	Communities 3
<b>SWRK 405</b>	Analysis & Change of Soc W	elfare Policies 3
<b>SWRK 408</b>	Generalist SW Pract: Individu	als & Fam 3
SWRK 409	Generalist SW Pract: Groups	3
SWRK 430	Social Work Evaluation & Re	search 4
SWRK 450	Social Work Practice with Wo	men & Girls 3
SWRK 451	Social Work Practice with Pe	ople of Color 3
1 SWRK 488L4	Field Experience I	6
1 SWRK 489L4	Field Experience II	6
	NU:	
	dits:	
Minimum Cre	edits to Graduate:	120

Note: If fewer than 69 credits are transferred, additional credits must be completed at EMU to bring the program total to 120 credits.

<sup>&</sup>lt;sup>1</sup> Satisfies EMU's "Learning Beyond the Classroom" requirement.

<sup>&</sup>lt;sup>2</sup> SWRK 200, 222 and 251are pre-requisites for all upper division SWRK courses.

<sup>&</sup>lt;sup>3</sup> Satisfies EMU's Writing Intensive in the major requirement.

Henry Ford College – AA in Liberal Arts, AAS in Social Work and Counseling Technician Eastern Michigan University – BSW in Social Work

#### **Additional Information:**

- 1. Each institution will determine the satisfaction of their individual program and degree requirements. Both institutions agree to accept transferable courses from each other and from other regionally accredited institutions. HFC courses indicated with an \* are required for EMU's BSW in Social Work. Substitutions for these courses must be approved by the EMU program coordinator.
- 2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.
  - To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.
- 3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
- 4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in EMU courses, with at least 15 hours in the program at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 120 credit hours, completed in-residence or accepted in transfer, is required for graduation.
- 5. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. HFC students will receive equal consideration with other students for course registration and financial aid.
- 6. See page two of agreement guide for program admission information.
- 7. Students are encouraged to contact EMU's BSW in Social Work college advising office before applying to EMU. To facilitate advising and the evaluation of transcripts, sign up for this articulation agreement and bring a copy of this articulation guide to all advising sessions.

### Effective Date: September 1, 2022 until August 31, 2025.

This is a renewal of an agreement made in September 2016 and renewed in September 2019. This agreement is consistent with the 2022-2023 catalog. Students have until summer 2030 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

#### Contacts:

Henry Ford College
Social Work and Counseling Technician
Imad Nouri, inouri@hfcc.edu
A-117F; 313.845.9750

School of Liberal Arts lainfo@hfcc.edu 313.845.9624 **Eastern Michigan University** 

Dave Evoy, BSW Student Service Coordinator 315 Marshall Bldg.; 734.487.6807, devoy@emich.edu

Website: www.emich.edu/sw